

ACCJC Eight Recommendations for Improvement

ACCJC Recommendations	Description	Divisions	Lead	Workgroup
Recommendation 1	In order to increase effectiveness and better determine whether its mission directs institutional priorities, the ACCJC team recommends that the College engage Administrative, Instructional Support, and Student Services programs in program review to address how well program missions align with the College mission.	Administrative Services	Brett Bell	Dan Gutowski, Anna Liza Soriano, Elaine Vega, Denise Kapitzke, Stephen Um, Josh Beall, Lynda Armenta
		Instructional Support Services	Daniel Miramontez	Daniel Miramontez, Lou Ascione, Donnie Tran, Francine McCorkell, Glenn Magpuri, Kurt Hill
		Student Services	Gerald Ramsey	Adela Jacobson, Martin Moss, Kandice Brandt, Joan Thompson, Rick Cassar, Truongson Nguyen, Mona Patel, Naomi Grisham, Judy Patacsil, Joyce Allen
Recommendation 2	In order to increase effectiveness, the ACCJC team recommends that the College analyze learning outcomes assessment results by meaningful disaggregation of data by subpopulations of students, instructional and tutorial delivery methods, learning support services, and locations to enhance dialogue and prompt appropriate action.	Instructional Services	Paulette Hopkins	Julia McMenamin, VPI, Outcomes Assessment Facilitator, IPR/SLOAC Subcommittee
		Student Services	Gerald Ramsey	Adela Jacobson, MaryAnn Guevarra, Kandice Brandt, Dana Stack, Donnie Tran
Recommendation 3	In order to increase effectiveness, the ACCJC team recommends that the College develop a procedure for evaluating its program review processes for student services, administrative services, and instructional services to assure their effectiveness in supporting academic quality and accomplishment of the mission.	Administrative Services	Brett Bell	Dan Gutowski, Anna Liza Soriano, Elaine Vega, Denise Kapitzke, Stephen Um, Josh Beall, Lynda Armenta
		Instructional Support Services	Paulette Hopkins	Julia McMenamin, VPI, IPR/SLOAC Subcommittee
		Student Services	Gerald Ramsey	Student Service Program Review/SLOAC Subcommittee
Recommendation 4	In order to increase effectiveness, the ACCJC team recommends that the College identifies and regularly assesses learning outcomes for all courses, programs, certificates and degrees using established institutional procedures.	Instructional Services	Paulette Hopkins	Instructional Deans, VPI, Department Chairs, Outcomes Assessment Facilitator
Recommendation 5	In order to increase effectiveness, the ACCJC team recommends the College publish two-year course sequence charts in the College catalog.	Instructional Services	Paulette Hopkins	Instructional Deans, VPI, Department Chairs, VPSS, Counselors
Recommendation 6	In order to increase effectiveness, the team recommends that the College improve assessment for all Student Support Services and implement annual assessment tools in addition to the three-year student feedback surveys to document support of student learning for demonstrating continuous quality improvement.	Student Services	Gerald Ramsey	Student Service Program Review/SLOAC Subcommittee, All SS Units (Academic Support: Discussion needed w/VPI and Dean)
Recommendation 7	In order to improve effectiveness, the ACCJC team recommends that the College aligns its plans for technology support staffing needs with its capital improvement projects.	School of Planning, Research & Institutional Effectiveness, Library and Technology	Daniel Miramontez	College Technology Committee, Daniel Miramontez (PRIELT Dean), Kurt Hill (ICS Supervisor), Glenn Magpuri (AV Supervisor), Bonnie Dowd (Executive Vice Chancellor of Business and Technology), Todd Williams (ACS), Don Bertram (Acting Director of Information Technology Services)
Recommendation 8	In order to increase effectiveness, the ACCJC team recommends that the College follow through on its Actionable Improvement Plans and Action Project to better assess and improve its shared governance procedures and practices as delineated in the Quality Focus Essay (QFE).	Planning and Institutional Effectiveness Committee, College Governance Committee	Daniel Miramontez, Naomi Grisham Laura Murphy	Planning and Institutional Effectiveness Committee (PIEC), College Governance Committee (CGC)
		Academic Senate Accreditation Workgroup	Marie McMahan, Laura Murphy	Laura Murphy, Marie McMahan, Mary Kjartanson, Mara Sanft, Jason Librande, Elizabeth Hubert.