

MINUTES

College Executive Committee • November 15, 2011

San Diego Miramar College

Present: Patricia Hsieh, Randy Barnes, Sandi Trevisan, Joyce Allen, Daphne Figueroa, Susan Schwarz, Gail Conrad, Brett Bell, Victor Bohm, Adela Jacobson, Linda Woods

A. Approval of Agenda

Approved.

B. Approval of Previous Minutes

Minutes of 10/25/11 and 11/1/11 approved.

C. Guests

Buran Haidar

D. Chancellor's Cabinet (Hsieh)

- It is still too early for a final decision regarding summer classes. Likely, a very small summer session will be scheduled.
- Vice Chancellor Lee will meet with Miramar College's VPI and Academic Senate leadership to discuss associate degree transfer model curriculum concerns with SDSU. Barnes reported Lee had already met with VPIs.
- HR emailed all district staff requesting emergency contact information. A hard copy request will be sent to employees who do not respond to the online request. The list of district locations to receive AM radios will be discussed next week at Chancellor's Cabinet.
- No Miramar College items appear on the December 8, 2011 board agenda.
- Live voice telephone coverage for all major offices district wide is expected Mondays through Fridays from 8 a.m. to 5 p.m. Phones should be forwarded to a "live" voice and signs posted for offices whose entire staff are out.
- Hsieh expressed appreciation to VPI Barnes, the math department chair, faculty and deans for assuring the formal process was followed and Academic Senate support was secured in advance of requesting district approval to fill a vacant math faculty position. Chancellor's Cabinet supported the recommendation to fill, due to extenuating circumstances -- evaluation process and dismissal of faculty should not result in fear of losing position funding. Approval was secured for an external search.

E. NEW BUSINESS

1. Recommendation from Facilities Committee: TES (Bell)

Bell provided background information on the thermal energy storage tank (TES) and displayed two architectural options for its design. The TES will be housed between the central utility plant and the new central services facility. It will generate cold water at night when energy costs are lowest and then cool campus facilities with the water during the day through a closed loop system. The tank will be approximately 50' wide in diameter and 60' high. Since the system works on a gravity basis, it must be taller than the tallest building on campus. Construction will begin after the project is approved by DSA and should be complete in approximately two years. CEC approved the Facilities Committee recommendation to use the "vertical fins" design that

replicates architectural elements of other campus facilities. Moved (Barnes)/Second (Conrad)/Approved by CEC.

2. Recommendation from Facilities Committee: Fire Science/EMT (Bell)

Bell presented a Facilities Committee recommendation to approve the architectural rendering for the Fire Service/EMT Facility, which will move the college programs currently housed at NTC back to the Miramar College campus. The facility will be located at the north edge of the campus, parallel to Hillery Drive and will include a grinder, water basin on closed loop system for use with a four-story fire training tower, classrooms, offices, courtyard, vehicle storage area, and more. Bell acknowledged Dean George Beitey and the Fire/EMT faculty for guiding the design process through to a thoughtful and beautiful result. CEC enthusiastically accepted the Facilities Committee recommendation and, with acclamation, welcomed Fire and EMT back to campus.

3. 4. Recommendation from Facilities Committee: Change Orders, Café Bookstore/LLRC (Bell)

Any changes to Prop S and N projects after construction documents have been accepted and DSA approval has been received must process a formal “change order, which is reported to and accepted by the Citizens Oversight Committee and District Board of Trustees. Bell presented a Facilities Committee recommendations to replace one interior door in the Cafeteria/Bookstore/Student Services Center and one interior door in the LLRC with a windowed door for security reasons. Motion (Bohm)/Second (Barnes)/Approved by CEC.

F. OLD BUSINESS

1. Update on Accreditation Follow Up Report & Visit (Barnes)

No report. Figueroa will request President’s Office to remove Accreditation Follow Up Report and Visit as a recurring agenda item.

2. Convocation Program Preparation (Figueroa)

Since no additional recommendations have been received for Convocation inclusion, a continued focus on integrated planning will be the day’s primary theme. Hsieh suggested Buran Haidar lead the presentation coordination and recommended that the program also include a report from Daniel Miramontez on the “Cultural Climate Survey” results.

3. On Campus Board Meeting Program Preparation and Rehearsal (Schwarz)

Schwarz will coordinate a rehearsal approximately one week prior to the board site meeting. AV will contact program presenters Sonny Nguyen, Daphne Figueroa and Mark Manasse to inquire of their possible video needs.

G. REPORTS

Academic Senate (Figueroa)

Academic Senate meets today at 3:30 p.m. in M-108. Last meeting, Senate discussed and approved emergency request to fill math faculty position, nominated Freshman Year Experience as exemplary program to State Senate, and passed two resolutions.

Classified Senate (Allen)

Senate is addressing flex week activities in January, dues, senator training, fundraising, and bylaws.

Associated Student Council (Bohm)

Students attended last board of trustees meeting to object to a parking fee increase.. Currently, AS is working on the MLK parade, spring fest and spring senator elections.

District Governance Council (Figueroa)

The Academic Senate presidents presented information on the upcoming State Senate Plenary session and strategized with the group on ways to express concerns regarding the Student Success Task Force recommendations.

District Strategic Planning Committee

No report.

District Budget Committee

No report.

H. ANNOUNCEMENTS

None.

11/16/11

Trevisan