

MINUTES

College Executive Committee – March 20, 2012

San Diego Miramar College

Present: Patricia Hsieh, Jerry Buckley, Daphne Figueroa, Gail Conrad, Joyce Allen, Terrie Hubbard, Victor Bohm, Darrel Harrison, Susan Schwarz

A. APPROVAL OF AGENDA

Agenda items approved.

B. APPROVAL OF PREVIOUS MINUTES

Minutes of 2/28/12 and 3/6/12 are approved.

C. GUESTS

Buran Haidar, Daniel Miramontez, Dan Gutowski (in for Brett Bell), Lexie West (in for Sandi Trevisan), John Richardson

D. CHANCELLOR' CABINET (Hsieh)

- Cabinet met 3/20/12: There was discussion of the enrollment report, which has not changed much.
- Discussion regarding planning for enrollment and any additional budget cuts dependant on the approval or failure of Governor Brown's initiative.
- There was also talk about aligning courses to be compatible in transferring into a four year institution. Campuses should start dialog to evaluate courses that are not transferrable into a four year college program but are required by Miramar for graduation.
- There was mention of the district wide strategic plan which was then discussed by Figueroa. Figueroa explained that Otto Lee has prepared a draft of the district wide strategic plan update for 2011-12. The District Strategic Planning committee reviewed this document on March 12, 2012, and proposed changes. Figueroa is now awaiting the amended draft to see if the proposed changes were incorporated.

E. NEW BUSINESS

1. Annual Report to ACCJC (Hsieh)

Buckley provided an update for the ACCJC Annual Report. Buckley questioned how to generate percentage of student and learning support activities with on-going assessment of SLO's since the student services and library and technology use different methods in calculating their percentages. It was agreed that the better percentage to record would be from student services. It was also noted that the employment percentage rate for applied design should read "N/A" instead of "0.00" with a footnote stating it is a new program and there are no graduates yet.

2. Proposed Location of 2nd Parking Structure (Gutowski for Bell)

There is currently no feedback from the Classified Senate or Academic Senate regarding the proposed parking location. The issue will be discussed again at next CEC meeting. It was noted that on 3/16/12,

CEC had consensus as to the proposed option. This item will be listed on the agenda until a decision is made at the district level.

3. Research Subcommittee of PIEC, 2011-12 Research Agenda (Figueroa)

Daniel Miramontez made a presentation of the updates and changes to the 2011-2012 Research Agenda. Motion to approve 2011-2012 Research Agenda. It was seconded and all approved. The 2012-2013 Research Agenda will be brought forward for approval to CEC in the coming meetings.

4. Democracy Commitment Activities TCD Proposal (Conrad)

Jacobson discussed the questions regarding the campus democracy commitment; for instance, what are we doing as a campus and what can we be doing as a campus. Although commitments may seem unclear, our campus has moved quickly to get involved in democracy promoting events like “Evening with the Experts: From the Kitchen to the Cabinet.”

F. OLD BUSINESS

1. Update on Oct 2012 Accreditation Follow Up Report (Hsieh)

VPI Buckley said that the accreditation teams are writing and making progress. Buckley also suggested that they may need another writer to help in the process.

2. League for Innovation Award Competition (Figueroa)

Basic skills connections will be submitted to League for Innovation Award Competition in April 2012.

G. REPORTS

Academic Senate (Figueroa)

Senate approved the PIEC Research Agenda at the last meeting. Academic Senate also discussed the SDCCD distance education certification course for faculty. At the next meeting the Academic Senate will hear an update on curriculum, have a first reading of a resolution from Mesa College on establishing a grant review committee, and vote on the process for distribution of the AFT travel funds.

Classified Senate (Hubbard)

The Classified Senate met last week where they discussed the status of their fundraiser. The Classified Senate will be having a Tupperware fundraiser on campus on April 24, 2012 where Tupperware representatives will be displaying their featured items. Classified Senate also talked about monthly dues and updating the classified bylaws. They also discussed the classified study done by the district and how the contract versus hourly staff needs to be more represented.

Associated Student Council (Bohm)

The Associated Student Council is holding Spring Fest next Thursday from 9:30 a.m. – 3:30 p.m. Bohm wants to have voter registration on campus before the upcoming elections. Bohm is trying to have Assemblymember Marty Block attend an Associated Student Council meeting in the coming weeks.

District Governance Council (Figueroa)

DGC last met on March 7th where they discussed the changes to the Civility and Mutual Respect policy. Figueroa has sent inquiries from the DGC members about the policy to AFT President Jim Mahler. He commented and Figueroa will distribute his comments back to the DGC members prior to the April 11th meeting.

District Strategic Planning Committee (Figueroa)

Figueroa gave her update at the beginning of CEC as the district wide strategic plan was discussed in Chancellor's Cabinet. Figueroa explained that Otto Lee has prepared a draft of the district wide strategic plan update for 2011-12. The District Strategic Planning committee reviewed this document on March 12, 2012, and proposed changes. Figueroa is now awaiting the amended draft to see if the proposed changes were incorporated.

District Budget Committee

Next meeting is scheduled for April 11, 2012.

H. ANNOUNCEMENTS

Continuing Education is officially a non-smoking campus. Miramar still allows smoking in designated areas, but is in discussions regarding the smoking policy. The safety committee will review and discuss the college's current smoking policy in their upcoming meetings.

I. ADJOURN

3/20/12

West