

## **MINUTES**

### **College Executive Committee May 8, 2012**

San Diego Miramar College

**Present:** Jerry Buckley, Daphne Figueroa, Sandi Trevisan, Victor Bohm, Gail Conrad, Darrel Harrison, Joyce Allen

#### **A. Approval of Agenda**

Approved.

#### **B. Approval of Previous Minutes**

Minutes of 5/1/12 approved.

#### **C. Guests**

Buran Haidar

#### **D. Chancellor's Cabinet (Conrad)**

- No enrollment report.
- To avoid event scheduling conflicts, colleges should report next year's events soon.
- Vice Chancellor Lee provided a grants process report.
- Reviewed Miramar College items on May 10 board agenda: acceptance of BSI additional funds (Brewster) and Harrison/student conference travel to Texas.
- Reviewed Miramar College items for May 24 board agenda: acceptance of Miramar ATTE training contract with El Camino College.
- May revise budget report – now a \$15 billion gap, up from \$9 billion. State Chancellor's Office and CCLC to air webinar on May 15.
- HR report: updating workers' comp info, conflict management training provided, working on district and college data of quarterly employee demographics to be developed into a comparison chart to allow for analysis of trends.
- Prop S/N discussion, \$1.2 million spending per work day district wide. In summer 2013, will review future bond possibility. Vice Chancellor Umstot has received an award recognizing "Lean Management" from the American Society of Civil Engineers local chapter.
- Ron Perez, Mesa College VP Administrative Services has been named the new VP of Administrative Services at Palomar College.

#### **E. NEW BUSINESS**

##### **1. CGC Recommendations for Changes to Instructional PR/SLOAC and Academic Standards Sub-committees (Figueroa)**

Academic Senate approved CGC changes on Feb. 21, 2012. Classified Staff is not in favor of changing to one representative (remain two) on Academic Standards Sub-committee; but okay to revisions of PR/SLOAC membership. Recommendation is on the AS agenda Friday. Figueroa recommended CEC meet briefly on May 15. Figueroa will inform President's Office. Agenda items: CGC Recommendation, Accreditation Follow-up Report.

##### **2. Participation in Grants (Figueroa)**

Mesa Academic Senate requested establishment of a grant review board at the district for better communications, consideration of grant opportunities, and involvement of all colleges. City, Miramar and CE reviewed Mesa Academic Senate resolution. Miramar endorsed Mesa proposal.

Biotech would like to participate in an allied health consortium grant opportunity through Orange Coast CC. MLTT program a better fit than biotech to expand and enhance existing programming. Haidar not sure if biotech fits within allied health programming, but suggested support services that encourage under-prepared student success might be considered in grant application. Buckley will follow up with Miramar deans and report back.

Haidar informed that BRDS will be working on developing a process of addressing alternative resources, including grant applications and framework for approvals and tracking. Figueroa requested on-campus training on writing grants. Classified has staff workload concerns with grant opportunities and wants to be included in the dialogue.

## **F. OLD BUSINESS**

### **1. Update on October 2012 Accreditation Follow Up Report (Buckley)**

A college-wide forum will be held today from 3:30-5 in M-108. Buckley emphasized he is interested in gathering feedback today and through summer and wants a broad cross-section of campus input. Suggestions and/or revisions can also be emailed to Buckley and/or Short.

### **2. Mapping of CEC Functions to Strategic Goals (Figueroa)**

Figueroa shared a CEC grid format, which aligns 2010-2011 and 2011-2012 CEC actions to Strategic Plan strategies and lists agenda items, minutes and related documents as evidence. Figueroa will send document to CEC members for review.

## **G. REPORTS**

### **Academic Senate (Figueroa)**

Action items from last meeting: approved IPR report form; approved BRDS unrestricted fund; Senate does not recommend changes to contract faculty hiring committee; approved resolution on online schedule listing rotation and sent forward to VP Buckley; finalized travel fund process. Rick Cassar and Terrie Hubbard will be new co-chairs of Staff Development Committee. New co-chairs of International Ed/Diversity Committee will be Channing Booth and MaryAnn Guevarra.

### **Classified Senate (Allen)**

Senate is working on their summer calendar, reviewed Scholar Fest, and is working on their one-day classified fall flex activity.

### **Associated Student Council (Bohm)**

CEC is an open meeting to the public. AS is having elections now. Posters and free speech areas are limited in new constructed areas. Students are not allowed to post election materials in areas other than those already identified. There is a student request to build general informational boards in front of I and H buildings, near campus entries. No new free speech areas have been identified with the campus construction; students are obligated to respect assigned areas. 250

smoking surveys were completed in classroom visits conducted by students. Region X will be meeting on campus in June.

**District Governance Council (Figueroa)**

Vice Chancellor Umstot will work with campuses on concerns related to facilities hazmat administrative procedures. SDSU still has not accepted two TMC's in Psychology and Communications Studies. Figueroa expressed concerns that going forward with degrees outside the TMC framework is in opposition to a resolution passed by the ASCCC at the recent spring plenary session.

**District Strategic Planning Committee**

No report.

**District Budget Committee**

No report.

**H. ANNOUNCEMENTS**

- Conrad attended SDICCCA yesterday with UCSD. Elimination of TAG was discussed. Waiting to hear back from UCSD's faculty-driven Committee On Admissions (COA) decision to drop TAG. SDICCCA made a formal request that community college faculty confer with UCSD faculty. Bohm reported several out-of-state-universities are offering in-state tuition to California students. COA meeting will be June 4<sup>th</sup>.

*5/9/12*

*Trevisan*