



COLLEGE EXECUTIVE COMMITTEE MEETING

J-225

Tuesday, May 15, 2012

1:00 – 2:00 P.M.

Members: Hsieh, Bell, Buckley, Figueroa, Harrison, Bohm, Richardson, Conrad, Allen, and Hubbard

Attendees: Trevisan, Jacobson, Woods and Schwarz

- A. Approval of the Agenda
- B. Approval of Previous Minutes
- C. Guests/Introductions
- D. Updates from the Chancellor’s Cabinet
- E. New Business

#	Item	*Strategic Goals	Initiator
1	CGC Recommendations for Changes to Instructional PR/SLOAC and Academic Standards sub-committees	5	Figueroa
2	Educational Master Plan	1	Buckley
3	Division Plans	1	Buckley

F. Old Business

#	Item	*Strategic Goals	Initiator
1	Update on Oct 2012 Accreditation Follow Up Report	1	Hsieh
2	Participation in Grants	4	Conrad
3	Mapping of CEC Functions to Strategic Goals	5	Figueroa

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, Please e-mail them to Lexie West ahead of time to be included for distribution electronically.)

- Academic Senate
- Classified Senate
- Associated Student Council
- District Governance Council
- District Strategic Planning Committee
- District Budget Committee

H. Announcements

I. Adjourn

* **San Diego Miramar College 2007 – 2013 Strategic Goals**

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community

Goal 5: Refine the college’s integrated planning process

Please also see <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2007-2013 Strategic Plan Folders**

Mapping the roles of our Shared Governance Committees to the Miramar College Strategic Goals

Working Document

2007-2013 San Diego Miramar College Strategic Plan Goals

<p>Goal 1: <i>Focus college efforts on student learning and student success through quality education that is responsive to change</i></p>
<p>Goal 2: <i>Deliver instruction and services in formats and at sites that best meet student needs</i></p>
<p>Goal 3: <i>Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices</i></p>
<p>Goal 4: <i>Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community</i></p>
<p>Goal 5 <i>Refine the college's integrated planning process</i></p>

Strategy	Committee or subcommittee's name <u>College Executive Committee</u> Co-Chairs: P. Hsieh & D. Figueroa	Evidence
1.1 Strengthen and improve review of academic programs with an integrated emphasis on Student Learning Outcomes, core institutional competencies, and alternative instructional delivery systems and methods at the course, program and college level.	Academic & Professional Matters (A&PM) – Processes for Program Review; Faculty roles & involvement in accreditation processes, including self-study & annual reports	5/24/11 Approval of ACCJC Annual Report; 9/6/11 Approval of Accreditation Follow-up report including Draft Ed Master Plan, Adjusted College Planning Cycle, & Integrated College Planning Cycle
1.2 Enhance student success in basic skills for successful transition into degree applicable and career coursework.	A&PM – Standards or policies regarding student preparation and success	
1.3 Implement curricula and program improvement strategies necessary to ensure students receive the highest quality education.	A&PM – Curriculum, including establishing prerequisites and placing courses within disciplines	
1.4 Provide faculty development in instructional & assessment techniques to enhance high quality, successful student learning	A&PM – Policies for faculty professional development activities	
1.5 Improve the effectiveness of institutional operational structures, and student support/services to support student success in retention, transfer, workforce placement and graduation.	A&PM – Degree & certificate requirements; Standards or policies regarding student preparation and success	
1.6 Adopt culturally relevant, cutting-edge instruction pedagogies, methods and approaches.	A&PM – Educational program development	
1.7 Develop new instructional programs and student opportunities to expand student learning and preparation for emerging workplace needs by developing service learning and internship opportunities, expanding work experience programs	A&PM – Educational program development	

2.1 Offer instruction and support services through non-traditional scheduling, delivery methods and locations.		
2.2 Embrace and utilize emerging information technology in delivery of instruction and student services		
2.3 Maintain and upgrade technology for campus administrative and instructional computing services functions through campus technology plan and training.		
2.4 Maintain adequate instructional course offerings and delivery of services while addressing applicable training standards and adhering to the enrollment management allocation model.	A&PM – Processes for institutional planning and budget development	
2.5 Maintain quality of campus services to meet student needs by providing professional development opportunities and training for the College's staff.	A&PM – Policies for faculty professional development activities	
2.6 Foster both internal and external marketing and outreach activities that promote Miramar College's instructional program's and student services.		
3.1 Develop and implement programs and approaches to improve global awareness and student equity to foster a climate and reputation for inclusiveness and sustainability awareness.	All-Campus Matters – Student equity & Diversity	12/13/11 Adopt Resolution on Valuing Languages and Cultures ; 10/12/10 Approval of Student Equity Plan
3.2 Focus student and staff recruiting efforts on populations that reflect the diversity of the college service area community.		

<p>3.3 Showcase Miramar College in the community and build external recognition for its location, programming, accessibility, diversity, quality teaching, programs, student centeredness and sustainability awareness.</p>	<p>All-Campus Matters - Diversity</p>	<p>12/13/11 Adopt Resolution on Valuing Languages and Cultures</p>
<p>3.4 Improve, expand and strengthen Miramar College's web-based presence and information processing systems.</p>		
<p>3.5 Expand campus directed outreach, recruitment, marketing, advertising approaches and promotional activities.</p>		
<p>3.6 Facilitate new campus wide construction while maintaining ongoing needs for safety, improvement and quality, and sustainable practices; Continue to work with project architect and campus facilities committee to provide a seamless and smooth transition into the new buildings and other facilities.</p>	<p>All-Campus Matters – Facilities</p>	<p>2/7/12 HDAT Change Order; 11/15/11 TES design approval & Fire Tech/EMT design concept approval; 11/15/11 Bookstore/Cafeteria/LLRC Change Orders; 2/15/11 Review Transit Center Marquee; approval of signage and wayfinding; 8/24/10 Review Smoking policy</p>
<p>4.1 Partner with academic, business, military and community organizations to explore alternative resources and/or learning opportunities for students, faculty and staff.</p>		
<p>4.2 Increase the involvement and input of business and industry, educational institutions and community in Miramar College's educational activities.</p>		
<p>4.3 Develop systemic outreach to increase Miramar College's visibility within its service area and develop stronger linkages for K-16 student learning & career pathways.</p>		

<p>4.4 Establish a campus process to evaluate and respond to partnership proposals from business, industry and education.</p>		
<p>5.1 Improve and strengthen the internal strategic plan-based planning process as an efficient and accountable process to facilitate transparent campus wide planning, budgeting, and resource allocation</p>	<p>A&PM – Processes for institutional planning and budget development</p>	<p>3/6/12 Approval of BRDS Requests for Funding prioritization; 5/24/11 Approval of Revised Strategic Plan; 3/22/11 Review of Mission, Vision & Values; 11/2/10 Review Research agenda/GIRPA approval; 10/19/11 Review of Mission statement; 10/4/11 Approval of BRDS Requests for Funding prioritization; 9/13/11 Mission Statement Review; 9/6/11 Approval of 2007-13 Strategic Plan, with edits; 9/6/11 Discussion of Draft Division Plans; 9/4/11 Approval of College Technology Plan, revised Summer 2011</p>
<p>5.2 Develop a process for evaluating and responding to alternate sources of funding.</p>	<p>A&PM – Processes for institutional planning and budget development</p>	
<p>5.3 Strengthen coordination with the District to maintain our campus preparedness and equitable, courteous and quality delivery of services that focus on students during challenging state and local budget crises and cutbacks and unexpected catastrophic events.</p>	<p>A&PM – Processes for institutional planning and budget development All-Campus Matters - Staffing</p>	<p>12/13/11 Review Prioritized Classified Hiring List; 3/15/11 Review Faculty Hiring Priority List; 2/15/11 Review proposed instructional division reorganization; 10/12/11 Review Budget and Resource Development cycle</p>
<p>5.4 Continue to refine the campus shared governance structure processes and activities to align with the emerging integrated campus planning model.</p>	<p>A&PM - District and College governance structures, as related to faculty roles</p>	<p>10/25/11 & 3/29/11 Review Proposed Changes to IE Committee</p>