

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 18, 2012 • 1:00 – 2:00 P.M. • **M-110**

Members: Hsieh, Bell, Buckley, Figueroa, Shepard, Ramsey, Haidar, Allen, and Hubbard

Attendees: Trevisan, Schwarz, & Jacobson

- A. Approval of the Agenda
- B. Approval of Previous Minutes
- C. Guests/Introductions
- D. Updates from the Chancellor's Cabinet
- E. New Business

#	Item	*Strategic Goals	Initiator
1	Accreditation Midterm Writing Group Roster and Proposed Timeline	1	Buckley
2	Follow Up on Implementation of Non Smoking Policy at Miramar College	1	Bell
3	Acceptance of Updated HR Plan	1	Hsieh

F. Old Business

#	Item	*Strategic Goals	Initiator
1	Acceptance of Finalized Follow Up Report with Modifications	1	Hsieh

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, Please e-mail them to Lexie West ahead of time to be included for distribution electronically.)

- Academic Senate
- Classified Senate
- Associated Student Council
- District Governance Council
- District Strategic Planning Committee
- District Budget Committee

H. Announcements

I. Adjourn

* **San Diego Miramar College 2007 – 2013 Strategic Goals**

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community

Goal 5: Refine the college's integrated planning process

Please also see <http://www.sdmiramar.edu/institution/plan> **for San Diego Miramar College 2007-2013 Strategic Plan Folders**

2013 Accreditation Mid-Term Report Timeline

Date	Task
Friday, September 7, 2012	Select writing team tri-chairs/writing leads
Friday, September 14, 2012	Writing team leads send proposed meeting dates to College ALO
Friday, September 21, 2012	Team Leads send updates on each site visit recommendation and college planning agenda item to College ALO
Friday, October 5, 2012	Planning retreat to review template and structure of the mid-term report
Friday, October 12, 2012	Writing teams write formal responses to each site visit recommendation and college planning agenda item. Teams to consist of one faculty member, one classified employee, and one administrator
Friday, November 2, 2012	1 st draft of each writing team's assignment due to College ALO
Friday, November 9, 2012	ALO provides feedback to writing teams
Friday, November 29, 2012	2nd draft of each writing team's assignment due to College ALO
Friday, December 14, 2012	ALO combine writing team draft statements into 1 st draft of the mid-term report and post to Accreditation web site
Friday, January 11, 2013	Deadline for feedback on 1 st Draft
Friday, February 8, 2013	ALO posts 2 nd draft of mid-term report to Accreditation web site
Friday, March 1, 2013	Deadline for feedback on 2 nd Draft
Friday, March 15, 2013	ALO posts 3 rd draft of mid-term report to Accreditation web site
March 28 & 29, 2013	Two public forums held to discuss the mid-term report
Friday, April 19, 2013	Deadline for final comments on the Accreditation 2013 mid-term report
Friday, April 26, 2013	ALO posts the final draft of the 2013 mid-term report to the Accreditation web site and emails copies to all college constituencies and Chancellor for final review
Friday, May 3, 2013	Deadline for adoption of mid-term report draft by ASC
Friday, May 3, 2013	Deadline for adoption of mid-term report draft by Academic Senate
Friday, May 3, 2013	Deadline for adoption of mid-term report draft by Classified Senate
Tuesday, May 7, 2013	Adoption of final 2013 mid-term report by the College Executive Committee
Friday, May 10, 2013	Deadline for 2013 mid-term report cover to be created by PIO office
Friday, May 17, 2013	ALO posts final 2013 mid-term report to the Accreditation web site
Tuesday, August 29, 2013	Final agenda item deadline for September Board meeting
Thursday, September 12, 2013	Adoption of final 2013 mid-term report by Board of Trustees
Monday, September 23, 2013	Deadline for final production of Accreditation 2013 mid-term report... Mail to Commission
Tuesday, October 15, 2013	2013 mid-term report due to the Commission