

Minutes

College Executive Committee March 12, 2013
San Diego Miramar College

Present: Patricia Hsieh, Daphne Figueroa, Buran Haidar, Brett Bell, Joyce Allen, Terrie Hubbard, Adela Jacobson, Gerald Ramsey

A. Approval of Agenda: Approved

B. Approval of Previous Minutes: Minutes of March 5, 2013 approved

C. Guests: Lexie West, Susan Schwarz

D. Chancellor's Cabinet

- The Chancellor would like to share district and college events with the community. Currently, Miramar advertises college events in Mira Mesa Living and in a Scripps Ranch newsletter. Chancellor Carroll has asked the Acting Director of District Communications Services and Public Relations to come up with a district vehicle announcing events.
- Chancellor Carroll was in Washington, D.C. last week for conference where attendees were discussing veteran's initiatives (Transition GPS and Principles of Excellence) to attract veterans to community college programs. She expects a robust outreach program for veterans from the district and colleges.
- The next Board meeting is on March 14th at ECC. The Joint Board meeting between SDUSD will be at ECC on March 19th. Chancellor Carroll announced that the March 19th Board Meeting is a required meeting to attend. The middle and early college item is on the agenda. This item is the facility issue at City College where they will not be able to provide facilities to middle early college anymore. Another agenda item for March 19th is establishing additional middle and early college on college campuses.
- The District Communications Services and Public Relations Office will resend the district policy on the standard for printing college wide event announcements. New templates may be sent out.

E. New Business

1. Feedback on District Strategic Plans (Figueroa, and Allen)

- Figueroa stated that the Academic Senate thought the district strategic plans looked good and that the document is ready to move forward. Allen and Jacobson stated that neither the Classified Senate nor did ASC have a chance to review the document. Figueroa will send document to Jacobson for ASC to discuss as an info item only at the next ASC meeting.

F. Old Business

1. 2013 Accreditation Commission Annual Report 3/12/13 (CEC)- Draft Distribution on 2/25/13) (Hsieh)

- Figueroa stated that the Academic Senate looked at the annual report last week and would like to move the document forward. Figueroa mentioned that the Academic Senate recommends that some work be done on the benchmarks for next year, but is ready to move the document forward now, knowing that the timeline this year is short. The Classified

Senate and ASC did not review the annual report, but Allen and Jacobson approved for this to move forward. Hsieh can now share this with the Chancellor.

2. Follow Up on Employee & Student Satisfaction Surveys' Recommendation due 3/12/13 (Hsieh)

- In reviewing the employee survey recommendations, Figueroa noted that the item 71 changes make sense. Item 74 should be assigned to CEC.
- In reviewing the student survey recommendations, there was discussion on page 18 on who should be assigned with the tasks. Schwarz will review the document and make recommended changes to West to include librarians to the list. This item will be brought back to the CEC agenda on 3/19/13 for final acceptance. Haidar will draft language regarding aligning finalized action items with existing various college plans and share with CEC on 3/19/13.

3. Update on Accreditation Midterm Report (Hsieh)

- Bell stated that Buckley called a writing teams meeting last week and Buckley gave assignments to review the documents. Edits need to be provided to Buckley by Friday, March 15th.

4. Update on College Wide Retreat (Buckley & Haidar)

- Haidar and others met with Liz Armstrong this morning and the group came up with final schedule of meeting, but the agenda will be sent out at a later date once it is finalized with Buckley. Figueroa stated that Liz Armstrong has an excellent handle on the expectations for the retreat.

G. Reports

1. Academic Senate (Figueroa)

- Approved an additional \$50 to each of their scholarships. Accepted ACCJC report. Nominations for senate elections were made at the last meeting.
- The Academic Senate made a first draft of hiring resolution to thaw the hiring freeze. The draft was taken to faculty hiring committee which proposed that any positions that are vacated this year that the district would allow Miramar to keep the money. The long term approach would require approval by the Board of Trustees. Figueroa stated that she has shared this resolution with the other Academic Senate Presidents and plans to share it with DGC when all agree to move it forward.
- The Academic Senate Executive Committee is meeting today to review scholarships.

2. Classified Senate (Allen)

- At the last meeting the Classified Senate reviewed the College mission statement, their involvement with Invest in Success, and committee memberships. Classified Senate also reviewed their fundraising status in order to get out the cookbook this year.
- Allen announced the venue of the Miramar Classified sponsored holiday event, which will be at the Admiral Baker Clubhouse on December 7, 2013. The deposit has also been made.

3. Associate Student Council (Shepard)

- Jacobson noted that the students are having Spring Fest on Thursday, which is on same days as the transfer fair at Compass Point.
- A few members of ASC will be leaving on Friday for advocacy conference in Washington D.C.

4. District Governance Council

- Figueroa recapped the DGC meeting where members went over the March 14th board meeting agenda items. Bonnie Dowd gave an update about budget info. Otto provided update on MOOC's task force. There will also be an assessment of district governance structure on March 20, 2013.

5. District Strategic Planning Committee

- Meets on 3/21/13

6. District Budget Committee

- District Budget Committee met before DGC last week. Bonnie Dowd gave details on funding apportionments. Enrollments targets of 2013-2014 were also discussed along with the Governor's budget in which a reduction on adult education programs is proposed.

7. Announcements

3/13/13

L. West