

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, April 2, 2013 • 1:00 – 2:30 P.M. • L-108

Members: Hsieh, Bell, Buckley, Figueroa, Shepard, Ramsey, Haidar, Allen, and Hubbard

Attendees: Trevisan, Schwarz, & Jacobson

- A. Approval of the Agenda
- B. Approval of Previous Minutes
- C. Guests/Introductions:
- D. Updates from the Chancellor's Cabinet
- E. New Business

#	Item	*Strategic Goals	Initiator
1	College Governance Committee Rec's & Handbook Changes	5	Figueroa
2	Distribution of Participatory Committee Meeting Agenda (attachment)	1	Hsieh
3	Joint board meeting- Early College Program at Miramar College (attachment)	4	Hsieh
4	Use of Campus Facilities by Outside Groups and Organizations	4	Trevisan

F. Old Business

#	Item	*Strategic Goals	Initiator
1	Compiled Information Regarding Employee & Student Satisfaction Surveys' Recommendation due 4/24/13	1	Hsieh
2	Update on Accreditation Midterm Report	1	Hsieh
3	Accountability Management System	1	Hsieh
4	Revised and Updated College Mission: Back to CEC on 5/7/2013	1	Hsieh

G. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, Please e-mail them to Lexie West ahead of time to be included for distribution electronically.)

- Academic Senate
- Classified Senate
- Associated Student Council
- District Governance Council
- District Strategic Planning Committee
- District Budget Committee
- College Governance Committee – Governance Committee Recommendations & Routing Form

H. Announcements

I. Adjourn

*** San Diego Miramar College 2007 – 2013 Strategic Goals**

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community

Goal 5: Refine the college's integrated planning process

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2007-2013 Strategic Plan Folders

5. Issues on which mutual agreement must be reached are brought to the College Executive Committee (CEC). On AB-1725 matters, the right to vote is given only to the Academic Senate President and the College President with the Associated Student Council and Classified Senate representatives providing input. On non-AB-1725 "All Campus" matters, each of the four constituent groups has an equal input. The College Executive Committee will make every effort to reach full consensus on non-AB-1725 "All Campus" matters, but if this cannot be achieved then the College President will decide the issue.
6. CEC is a "legislative" body and operates pursuant to the Ralph M. Brown Act (hereafter referred to as "the act") per Section 54952 (b). In short, this means that:
 - a. All meetings of the CEC will be open and public, except for closed session meetings per Section 54954.5 of the act.
 - b. All agenda items and any other writings will be published, disseminated to the membership and posted in an area accessible to the public (during normal working hours) no less than 72 clock hours in advance of any regularly scheduled meeting.
 - c. No action will be taken on any matters that are not on the posted agenda unless the provisions for late-breaking or continued items or "emergency situations" are met in accordance with Section 54954.2(b) of the act.
7. The Miramar College Academic Senate is also a "legislative" body that will operate pursuant to the Ralph M. Brown Act (as delineated above). Therefore:
 - a. All meetings of the Miramar College Academic Senate will be open and public, except for closed session meetings per Section 54954.5 of the act.
 - b. All agenda items and any other writings will be published, disseminated to the membership and posted in an area accessible to the public (during normal working hours) no less than 72 clock hours in advance of any regularly scheduled meeting.
 - c. No action will be taken on any matters that are not on the posted agenda unless the provisions for late-breaking or continued items or "emergency situations" are met in accordance with Section 54954.2(b) of the act.
8. The College standing committees and committees of the Academic Senate come under the Brown act as they are "Advisory Standing Committees". These committees function to gather information, analyze and make proposals, and develop reports and recommendations to the constituent groups through a process of research and collegial discussion. These committees make recommendations to the College President, the Academic and Classified Senates and the Associated Student Council in accordance with the operating procedures outlined in this Handbook and, at the request of the leadership of any of the constituent groups, the chair (or their designee) will provide information or present a report to that group. All recommendations will then forward to CEC for final resolution.
9. Members of college standing committees and Academic Senate committees are charged with consulting, polling, informing and representing their constituencies.
10. All meetings shall be open to everyone and any member of the college community is invited to attend any meeting as a non-voting guest at any time.
11. Each constituent group will establish selection criteria and appoint representatives to the standing committees. They will also fill vacancies and replace members who do not attend meetings regularly.

Lexie West

From: Margaret Lamb
Sent: Friday, March 22, 2013 11:45 AM
Subject: SDCCD BOARD REPORT - MARCH 19, 2013



The image shows the cover of a "BOARD REPORT" for the San Diego Community College District. It features the district's logo on the left, which is a circular emblem with a stylized 'S' and 'D' and the text "SAN DIEGO COMMUNITY COLLEGE DISTRICT". To the right of the logo, the words "BOARD REPORT" are written in large, white, sans-serif capital letters against a teal background. Below the title, there is a photograph of the Board of Trustees, consisting of six people (three men and three women) dressed in professional attire, seated around a wooden table. To the right of the photograph, the following text is displayed: "Board of Trustees San Diego Community College District 3375 Camino del Rio South, San Diego, CA 92108-3883 619-388-6957". Below this, a paragraph describes the board's composition: "The governing board of the San Diego Community College District is composed of elected members and 1 student trustee position. Members of the Board: **Mary C Rich Grosch** (president); **Bernie Rhinerson**; **Maria Nieto Senour, Ph.D.**; and **Peter Zschiesche** (executive vice president). The Secretary to the Board: **Constance M Ph.D.**, Chancellor." A final line states: "The students filling the student trustee position on a rotating basis: **Daniel Calde Roberto Rosas** and **Michael Shepard**." In the bottom right corner of the cover, the date "MARCH 19, 2" is partially visible.

Special Meeting of the San Diego Community College District and San Diego Unified School District Boards

On Tuesday, March 19, 2013, the governing boards of the San Diego Community College District (SDCCD) and the San Diego Unified School District (SDUSD) held their second joint meeting at the Educational Cultural Complex. Following the Call to Order at 5:00 p.m., SDCCD Trustees Rich Grosch (President), Mary Graham, Bernie Rhinerson, Maria Nieto Senour, and Peter Zschiesche, and Chancellor Constance Carroll, and SDUSD Board of Education Members John Lee Evans (President), Richard Barrera, Kevin Beiser, and Marne Foster, and Superintendent Bill Kowba began the public meeting. The meeting was conducted in the form of a workshop and was facilitated by Dr. Ric Hovda, Dean of the College of Education at San Diego State University.

The board members heard a report presented by SDCCD Vice Chancellors Lynn Neault and Otto Lee and SDUSD Assistant Superintendent Sid Salazar regarding progress made, challenges encountered,



From left, front row: SDUSD Superintendent Bill Kowba; SDCCD Trustee Maria Nieto Senour; SDUSD Board Member John Lee Evans; SDCCD Trustee Rich Grosch, and SDCCD Chancellor Constance M. Carroll. From left, back row: SDCCD Trustee Peter Zschiesche; SDUSD Board Members Marne Foster, Kevin Beiser; SDCCD Trustees Bernie Rhinerson, Mary Graham; and SDUSD Board Member Richard Barrera.

and the current status of the boards' goals from the previous joint meeting. Highlights were:

- **Academic Calendar/Spring Break.** The spring breaks for SDCCD, SDUSD, and San Diego State University will occur during the same week in 2013-14.
- **Mathematics Curriculum Alignment Project.** Faculty from SDCCD colleges and SDUSD high schools have been meeting to discuss improving curriculum alignment in order to ensure college readiness for high school students.
- **English Curriculum Alignment Project.** Faculty members have begun to meet.
- **Early/Middle College High Schools.** The two organizations continue to support the early/middle college high school format, notably the Garfield program and early college high school at City College and the Met School at Mesa College. A new pilot has been started between City College and Hoover High School. No progress has as yet been made in the Mira Mesa area.
- **Concurrent enrollment.** Concurrent enrollment of high school students at the community colleges has continued, but has not been increased due to budget constraints.
- **Disadvantaged Students.** Outreach efforts and special programs have been expanded to reach and support disadvantaged students.

Following this review of progress, members of the two boards discussed the importance of their joint effort to ensure the availability, high quality, and overall effectiveness of programs in grades K through 14 (college freshman/sophomore level). The boards determined that they would continue to meet together annually. They agreed to eleven goals they want to see accomplished under the leadership of the Chancellor and Superintendent.

Goals for the Future

1. The Mathematics Curriculum Alignment Project should be completed.
2. Progress should be made in the English Curriculum Alignment Project.
3. Academic Calendar/Spring Break coordination should continue beyond 2013-14.
4. Early Middle College High Schools should be further pursued: expansion of the City College/Hoover High School pilot; planning for a program involving Continuing Education (ECC) and the Lincoln High School Cluster; and planning for a Miramar College/Mira Mesa area program.
5. ESL, Counseling, and other programs should be coordinated and aligned.
6. A "K-14 Accountability Framework for Student Success" should be developed.
7. Connections/Articulation between specific K-12 high school majors and SDCCD college majors should be established and/or strengthened, (e.g., Culinary Arts, Automotive Technology).
8. Tours of the community college campuses and orientations should be provided for K-12 students.
9. Longitudinal data studies should be reviewed and discussed, tracking student academic progress through K-12 and the SDCCD community colleges.
10. Summer Bridge Programs for academic transition should be developed and implemented.
11. A communication strategy (e.g., PSAs, media interviews, video, social media, publications) should be developed to get the word out to the San Diego region.

The boards also discussed important changes that would affect the student success efforts and academic processes for both organizations, especially the Student Success legislation for community colleges (SB 1456) and the Common Core requirements for K-12.

Comments from the Public

During the meeting, the governing boards also heard comments from members of the public, including faculty, staff, and students from both organizations. Comments were provided by Hoover High School Principal Charles Podhorsky and faculty member Sheri Sevenberger; students Missael Ortiz, Kevin Vera, Imelda Escobar, Fae Yen, Rosalina Cervantes; parents Delia Contreras, and Ramon Espinal, and SDUSD District English Learner Advisory Committee Chair Valentina Hernandez. “Concerned citizen” Sally Smith addressed the boards on the current budget situation at SDUSD.

Miramar College Academic Senate President Daphne Figueroa spoke about collegial consultation; and Mesa College Academic Senate President Madeleine Hinkes reported on recent meetings between Mesa College and Point Loma high School faculty to discuss Basic Skills and developmental-level assessment. Professors Carlos De La Lama and Francois Bereaud also spoke regarding the Mathematics Curriculum Alignment Project.