

FINALIZED MINUTES

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 7, 2014 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie, Ramsey, Haidar, McMahon, Allen, Hubbard

Attendees: Beitey & Jacobson

A. Approval of the Agenda

Agenda approved.

B. Approval of Previous Minutes

Previous minutes approved 9/16 and 9/30 meeting approved.

C. Guests/Introductions:

Olivia Light New ASC President

D. Updates from the Chancellor's Cabinet

- **FTS 2014 Outlook**

As a district we are at 1.8 percent above the district target that translates into 745(FTES). The Chancellor's goal is to have 1,000 FTS above our funded cap.

- **Baccalaureate**

Last week President Hsieh emailed the committee all the documents received from the cabinet to illustrate Mesa's curriculum, communication with ACCJC related to a substantive change, and information on faculty who are going to teach upper level. It's an entire package...just give us an idea if later on we are going to do that. There will be steps we need to go through. It's a complicated process. The state Chancellor's office is talking about sending out a survey to all the colleges in offering baccalaureate. They want to know how many colleges really want to do this. Remember the final number is only 15 for the initial pilot program. So in a sense it's very competitive. We haven't seen any survey at this point.

- **Accreditation Panning Update**

All the college presidents and the Chancellor are going to meet with the board sub-committee on accreditation. This will happen on Oct. 14th. On that agenda the college presidents need to talk about the process they're going to use for accreditation and where they are in terms of the process. The other items that will be discussed ~~is~~ are the "hot topics" for example the standard to have SLO as part of the faculty evaluation. We need to inform the board of how we are going to approach this idea to be consistent. The Chancellor suggests using the model language provided by City College. It has been shared as an attachment with the CEC. All the SLO's must be fully assessed. We have a goal as a college to get this done by the end of Spring semester of 2015. All the VP's and the Deans and department chairs will have to work with the faculty to get it done. If we don't get it done and ~~don't~~ get a recommendation then we still need to get it done.

- **Degree and Certificate Initiative**

This is a very good piece of work. This provides practical research for the college. There has been a different opinion on this but regardless the Chancellor has asked to follow up. Prior to last year, about three years ago, the district started awarding degrees to students who met the graduation requirements even if they didn't file the application to graduate. Last year, the district didn't do that, and as a result, all the colleges' numbers dropped. Students have to claim their degree or certificate after two semesters, but in the past we never enforced that. The students have to claim their degree or certificate after two semesters but in the past we never enforced that. According to SSP this is now a requirement after two semesters students will have to declare their degree.

- **The Top 100 California Colleges**

The topic was discussed previously. As a college we decided for this planning summit we are going to bring the Chancellor a 10 percent annual growth goal for each college to increase the number of degrees awarded. The 2015 panning summit will focus on degree completion.

The Culture Climate

That data -was shared last week. Miramar has a lower response rate.

The Fall 2015 Registration Date

Emails have been sent out to both VPI and VPSS

We start registration later compared to other colleges and that was a concern. Finally this discussion came to the cabinet and the decision is we want to wait until ERP is ready. The Chancellor would like to see this happen in Fall of 2016. There are many things that need to be ironed out.

- **Ten Year projection**

We probably need to have two sets of numbers. The Chancellor said we will use the ten percent and the college also needs to prepare the annual report.

- **SDCCD Board Meeting**

Mira Mesa HS proposal for consideration. Mira Mesa High School Principal is invited to do a short presentation. We do not anticipate any problems. Congratulations to the college.

- **Budget and ERP Implementation**

No new information about budget but want to make sure everyone is on the same page. ERP exploration phase is moving forward as planned. We are right on target in terms of exploration. Starting January 2015 we are preparing for implementation stage and it is right on target.

- **Emergency Communication**

Chancellor asked the college presidents to inform her immediately on any emergency issues. President Hsieh needs to be informed immediately.

- **Veteran's Day Nov. 11**

The Chancellor wants to know what kind of activities Miramar is going to have to celebrate and recognize the veteran students. Do we have flyers? Do we have events? -Lynn Neault will contact all VP's to gather that information.

- **Industry Advisory Committee member appreciation** has been moved to October 30th. Approximately 800 invitations have been sent out. Please encourage faculty associated with advisory committee to attend.

- **College Hour**

Congrats to Adela on implementing College Hour. The pilot will be on 10/13/2014. Looking forward to Spring 2015 if any adjustments need to be made.

E. New Business

The Chancellor's office is proposing February 19 as the on campus Board meeting date. Currently two programs are being considered: the math lab and the internship program. Need to finalize the decision regarding the two programs on 10/28/2014.

Another tri-chair list was finalized and sent to the college last Friday so thank you to the constituency.

Accreditation training next week an email has been sent out.

8:30-10am Oct 17 organizational meeting

K107 meeting.

Self-evaluation meeting is Friday Oct. 31st.

From 8:30am-1pm at 107

Make sure you get RSVP in on time. Tri chair deadline Oct. 17th. Next Monday the 16th. This was sent out as an email and reminder.

College Hour:

Developing seven new plugs and working on the website to get the word out. We have a full agenda for the semester remaining.

An experiment is going on in the student lounge. Students have been playing movies. People are getting together and talking. We have been receiving Positive feedback.

All aboard the train to students success. This will be offered for flex credit. Students wanted more information about student services. We want students to visit K1 and K2 building and get their ticket stamped and student will be eligible for a prize. All clubs are being asked to coordinate one event per semester. It does not have to be a big event. We are going to have an active student life. Kurt will put info on Miramar Touch.

G. Place Holders

#	Item	*Strategic Goals	Initiator
1	Outcomes & Assessment Plan (Due to CEC on 10/14/14) (attachment)	1	Bennie
2	Facilities Master Plan Update (Due to CEC on 10/14/14) (attachment)	1	Bell

G. Place Holders

None

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H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)

- Academic Senate
- Classified Senate
- Associated Student Council : Situation getting capsul on campus due to description in constitution. Appointed some executive officers endorsed people elected. First order of business getting Fall Fest together. Committee already has ideas planned for event to increase student activity on campus.
- District Governance Council: A very good discussion on course waivers. Coming up with solution that didn't need to exist. Students will be reviewed by a case to case basis.
- District Strategic Planning Committee : Has not met.
- District Budget Committee did not meet this month.
- College Governance Committee : Had several issues in the first meeting. Another meeting in a month.

Announcements

No announcements

I. Adjourn

2:37PM meeting end time.

*** San Diego Miramar College 2013 - 2019 Strategic Goals Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success. **Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs. **Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices. **Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community. **Please also see** <http://www.sdmiramar.edu/institution/plan> **for San Diego Miramar College 2013-2019 Strategic Plan For courtesy, please let the President know if you cannot attend the meeting.**