

FINAL COLLEGE EXECUTIVE COMMITTEE MEETING

College Executive Committee October 14, 2014

San Diego Miramar College

Present: Patricia Hsieh, Buran Haidar, George Beitey, Daniel Miramontez, Terrie Hubbard, Joyce Allen, Roanna Bennie, Gerald Ramsey, Marie McMahon

Guest: Darrel Harrison

A. Approval of Agenda

Approved

B. Approval of Previous Minutes

Minutes of Oct 7 meeting postponed for next time.

C. Guests

ASC Abel Martinez (Representing)

D. Update from Chancellor's Cabinet (Hsieh)

- **Enrollment report (FTES)** The district is at 1.9 percent of the funding cap.
- **Community College Baccalaureate**
Colleges that are going to establish a baccalaureate degree need to adjust their mission statements by including "...offer ungraduated study that is affordable." This adjustment will be presented at the DGC in November and go to the December Board meeting for approval.
- **Accreditation Planning Update**
Term change: Self-evaluation is no longer called Self-study. This needs to be adjusted in all our documents and communication.
Self-evaluation status report is scheduled to be provided to the Board's sub-committee.
Self-evaluation progress report is due to DGC in October 2015.
Self-evaluation progress report is due to the entire board in November 2015.
The final draft of the self-evaluation reports needs to be finished by the end of March 2016.
The final draft of the self-evaluation is due to DGC in April 2016.
May 2016, Chancellor's Cabinet will review the self-evaluation report.
The finalized self-evaluation will go to the Board in July 2016.
- **Degree and Certificate Initiative**
Basic Skill
Fall 2013-14 (Fall '13 & Spring '14) College's basic skill enrollment had a downward trend. Roanna needs to work with the Deans to review the data and determine the reasons.
- **Academic Calendar (Proposed)**

For Fall 2015 the duty day will be Thursday August the 20th. Please plan accordingly to attend the Convocation Class will start on the 24th.

There will be a participatory governance presentation on November 6th at the Board meeting from 4:30pm-5:30pm.

- **Instruction of District and District PIO's**

District PIO and District Instructional Office will be responsible for reporting graduates placement.

- **Mira Mesa HS Pilot Program**

This proposal will go to the Board on November 6, 2014.

Mira Mesa HS will be responsible for recruiting students and Miramar will assist.

- **NO BUDGET UPDATE/NO ERP**

- **Board of Trustee met with a vendor from Portofolium.**

This is a type of software program to help students build resumes. Cal-State San Marcos has been using.

the District is not ready to implement the system.

- **Handling Criminal Incidents on Campus**

Responding to life-threatening emergency situations: First contact campus police then President Hsieh.

Dean Jacobson has been working with all faculty to discuss responses to emergency situations.

E. NEW BUSINESS

- **CEC Meeting Time**

Running over time with meeting and CEC members are missing items being discussed.

Recommendation: When time is up, the remaining items will be tabled.

No objections. Move forward with proposal.

F. OLD BUSINESS

- **Culture and Diversity Plan**

For implementation, responsible parties have been identified and implementation status will be reviewed quarterly.

A chart is created to help keep track the annual progress.

- **Proposed Program for March 2015 on campus**

Math Center and Business Internship Outreach programs. Haidar suggested those be presented within the context of the general instructional support efforts and internship outreach efforts with student presentations are the proposed programs and confirm by 10/28/14.

- **Outcomes and Assessment Plan**

The Outcomes and Assessment plan is moving through the process.

It is scheduled to be accepted by the CEC on October 28th.

- **Facilities Master Plan**

Consensus was reached to accept the document.

- **Student Equity Plan**

- The plan was presented for tentative acceptance. October 20th is the set deadline for its submission. Haidar informed that the Academic Senate received the draft Plan document after its last meeting and the Senate had not reviewed it. As Academic Senate President, she objected to the process of its development outside our normal process of collegial

consultation, despite prior agreement that a workgroup with Academic Senate representation will be working on its production. Haidar expressed confidence in the plan content given individual faculty participation, which does not exclude need for inclusion of additional elements after the Senate Review. Haidar will follow the process and the Plan will go to the next meeting of the Academic Senate on Oct. 21.

- Hsieh asked VP Ramsey and Haidar to work together to ensure that the plan-will be submitted by the final deadline to the District
- Darrel Harrison proposed earmarking some of the funding in the SEP for Adjunct pay increases.

G. PLACEHOLDERS

H. REPORTS

- **Academic Senate (Haidar)**

Meeting on Oct. 21, 2014

Academic Senate: Instructional Technology issues including funding.

The SLO Assessment plan needs to be addressed.

Recommendation of the CGC

2014-2015 ILM Fund Allocation has increased. It's now at 400,000. Senate has received recommendation and will weigh in on the upcoming meeting.

Proposed 2015-16 academic calendar second reading.

- **Classified Senate (Hubbard)**

- **Associated Student Council (Jacobson)**

- **District Governance Council (Haidar)**

- **District Strategic Planning Committee (Hsieh)**

- **District Budget Committee (Bell)**

- **College Governance Committee (McMahon)**

I. ANNOUNCEMENTS

Adjourned at 2:30pm on 10/14/2014

10/14/14

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