

FINAL COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, December 2, 2014 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie, Ramsey, Haidar, McMahon, Allen, Hubbard, & Light

Attendees: Beitey & Jacobson

A. Approval of the Agenda

Approved

B. Approval of Previous Minutes

Previous minutes will be approved on December 9th.

C. Guests/Introductions

No guests

D. Updates from the Chancellor's Cabinet

- **ENROLLMENT REPORT:** Miramar continues to do very well. 3.2% about the target.
- **PRELIMINARY REPORT SPRING REGISTRATION:** All the colleges increased class sections. FTES wise as of today, we are doing the best out of all the colleges.
- **ACCREDITATION PLANNING UPDATE:** This is a standing item. San Diego Miramar College needs to have a public comment section on the website. This will need to be done with the web designer. It will be placed on the accreditation site.
- **BOARD MEETING ON DECEMBER 11TH. JANUARY – DECEMBER 2015 BOARD MEETING** Will go to the Board for approval. On campus meeting will be Thursday February 19th, 2015. The joint Board meeting will be SDUSD will be Tuesday March 17th, 2015.
- **TWO BOARD ITEMS:** 1301 agreement to offer training with POST. 1302 proposed agreement to train TSA Personnel. These two courses do not generate FTS. This is strictly bases on public image.
- **NO UPDATE ON BUDGET 14/15:** Governor's budget will come out on January 9th.
- **BREAKFAST FOR ALL THOSE FUNCTION TEAMS MEMBERS:** Thank you continental breakfast for those involved in ERP implementation.
- **FINANCE PORTION WILL COME ALIVE ON JULY 1ST.**

E. New Business

- **POSTING OF COLLEGE MISSION STATEMENT:** Make sure everyone including students become familiar with the college mission statement. It would be a good idea to post it all over campus. In 2010, a student ambassador helped Sonny to do the posting of the mission statement. CEC supports the posting of the mission statement. Should include mission and diversity statement.

F. Old Business

- **COLLEGE WIDE ASSESSMENT AND OUTCOMES PLAN:** Was sent to Classified Senate but has not been approved. This was recommended to move forward. Will be reviewed on Dec. 11th, classified will share this recommendation. Tentatively approved.
- **ACCREDITATION:** Standard Tri-Chair groups are now meeting and are pretty confident on moving forward. District is putting together an accreditation website that was out for feedback and will be linked to the accreditation website. All feedback on students and employee satisfaction surveys are due back to District by Dec 5th. This has been emailed to the DL and the Standard Tri-Chairs. POS surveys will also be implemented at the department level. Will be implemented via survey monkey. Dedicate two to three computers that will be linked to the survey monkey in the library. AV will also have a station.
- **IMPLEMENTATION OF CULTURAL AND DIVERSITY PLAN:** The Diversity Committee meets next Wednesday and will come up with a classified supervisor name for Goal #1.
- **UPDATE ON SPRING 2015 CONVOCATION PROGRAM:** Everyone received an electronic draft of the preliminary program on Dec. 1st 2014. The goal is to send out the draft program to all faculty members before the holidays. Constituency, leads, VPSS, DSM Dean, and SA Dean will meet about the details of the "Emergency Ghost Buster."

- **STRATEGIC PLAN ASSESSMENT UPDATE:** Overall assessment: Benched marked an overall necessity for goals one and two with the exception of student and employees survey. Don't have those results yet. Currently working on benchmarking goal three and an email will be sent out on the progress that has been made. This is being shared with PIE Committee. PIE agreed to share information periodically.

G. Place Holders

- **Strategic Enrollment Management Recommendations (Due to CEC on 2-24-15)**

The Strategic Enrollment Management draft is out to Academic Affairs Committee and departments. The Schools will be discussing it in their meetings at the opening of spring semester. This will make the timeline short to get it back to CEC in February. We should extend the due date to March 10th.

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate:** Long agenda. A lot of material needs to be finalized. Agenda has been sent.
- Classified Senate:** Meeting is on Dec. 11th. Senate is preparing for Classified Senate Week. All holiday tickets have been sold.
- Associated Student Council:** Working with all the campus clubs to support everyone. ASC is brainstorming on what to do for finals week. Planning for Martin Luther King parade.
- District Governance Council:** No agenda available
- District Strategic Planning Committee:** Focusing on assessment at this time
- District Budget Committee:** DEC meeting has been canceled
- College Governance Committee:** The meeting next Tuesday

I. Announcements: Holiday Luncheon reminder

J. Adjourn

2:26PM