

# DRAFT COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, December 9, 2014 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Bennie, Ramsey, Haidar, McMahon, Allen, Hubbard, & Light

**Attendees:** Beitey & Jacobson

## A. Approval of the Agenda

Approved

## B. Approval of Previous Minutes

CEXC-m141202 APPROVED

CEXC-m141112 APPROVED

## C. Guests/Introductions

Kurt Hill and Bill Smith

## D. Updates from the Chancellor's Cabinet

**Enrollment data:** FTES Miramar is ahead of last spring enrollment. FTES is up and continues to improve.

**Accreditation Update:** Degree and Certificate Initiative a standing item. Neault is working with VPSS to review the top ten programs at each college in terms of FTES generation to see if coursework is meeting the student's needs. VPI's will discuss this.

**Online education approval from other states:** If Miramar has students from other states that are taking online courses then Miramar will need to get approval from other states. This is a federal regulation. Now there are few states that want to charge other states that go through this process and the cost can be high. The VPI has made recommendation to cabinet to not go ahead and have any agreement with those states.

**Chancellor's concern on enrollment:** Compared to last spring for the same period, the District-wide enrollment has dropped significantly. Chancellor is very concerned about gatekeeper classes such as math and English having significant decreases in class sections since 2010. She understands the reason but wants to know what Miramar is going to do about the decrease, in particular the English courses. Chancellor would like a progress report next week.

**Board Meeting December 11:** There will be a joined planning meeting with the District and the SDUSD on March 17, 2015. Planning meeting will be in January. Miramar will be responsible for two presentations.

**No update on Budget planning 14/15.**

**ERP:** Finance portion will go live in July 2015.

**Audits releases for general fund for Props S&N:** Everything comes out unmodified. The audits will be presented to the Board at December 11<sup>th</sup> meeting.

**Proposed new faculty leadership academy:** This will be for faculty interested in becoming Department Chairs or Deans and other leadership roles in education. VPI will receive a letter to serve on the advisory committee to help design the academy.

**Mesa College took forward a re-organization:** Mesa is asking for three additional positions. One is a restricted counseling position the other two are restricted supervisor and classified positions. They want to support student success and equity. All positions funded by SSP.

**American Community College Trustees Conference:** Will be held in San Diego. Chancellor would like the visiting group to have a campus tour. The driving simulators demonstration is being requested for the trustees to see. Need to identify the liaison to lead the tour, provide lunch and provide photos of the driving simulator for the Chancellor's Office use.

## E. New Business

- **Miramar College Homepage:** Prototype was displayed of the new homepage. This has been reviewed by the Technology Committee and Website Subcommittee. Haidar asked if the effort included measures to address the longstanding complaints about the current website and why this was not presented to the constituencies by the Technology Committee before bringing it to the CEC. It was affirmed that aesthetics and content are only focusing on the homepage. The

process of addressing content is ongoing. This change will facilitate the long term change to the website. There is still room for changes and growth. Haidar requested that the URL link to be emailed to the constituency leaders to alert faculty, students, and classified staff about the planned change anticipated to be implemented in January 2015. It was proposed that a still screen shot of the homepage would suffice. No consensus was reached.

- **BRDS request for funding:** After program review on Oct. 15. Solicited input for request for funding to the entire campus and requests were received. The committee has 66,000 dollars available to fund a total of 61 requests received from entire campus. The entire list was prioritized. Small handful of items was removed. There was a motion to bless the recommendation. This was agreed by consensus.
- **Faculty needs 14/15: Sociology:** Faculty hiring committee has created criteria for which a faculty position would move right to the top and that would be because it's the only discipline. Fine tuning still need in the process. This is an information item only.
- **Classified Staff Need List:** It's under review and will be presented on Thursday's meeting.

#### F. Old Business

- **Posting of College Mission Statement:** This has been resolved and statement has been updated. Have Joan Mize update photos on mission and diversity statement.
- **Accreditation**
- **Follow up on Implementation of Cultural and Diversity Plan**
- **Update on Spring 2015 Convocation Program**

#### G. Place Holders

- **Strategic Enrollment Management Recommendations (Due to CEC 3/10/15)**
- **2015 On-Campus Board Meeting**

#### H. Reports

*(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically).*

- **Academic Senate:**
- **Classified Senate:**
- **Associated Student Council:**
- **District Governance Council:**
- **District Strategic Planning Committee:**
- **District Budget Committee:**
- **College Governance Committee:**

#### I. Announcements:

#### J. Adjourn

**2:34PM**