

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 10, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie, Ramsey (absent), Haidar, McMahon, Allen, Hubbard, Light

Attendees: Beitey (absent), Jacobson, & Miramontez

Haidar called the meeting to order at 1:30 p.m.

A. Approval of the Agenda

Motion to approve made by Bell, seconded by Bennie, and approved by all.

B. Approval of Previous Minutes

Motion to approve February 3, 2015 minutes made by Haidar, seconded by Hsieh, and approved by all.

C. Guests/Introductions

No guest introductions were made.

D. Updates from the Chancellor's Cabinet

Hsieh extended her thanks to Warren for taking the CEC notes/minutes in Quis' absence, and reported several items from Cabinet. First, Miramar enrollment continues to do well compared to last week – today standing at 4.6% above target. The final count will come in on Monday (although it is a holiday) because it is census day. With regard to the other two colleges, the CEC members can take a look at the data themselves when the information is sent out either this afternoon (Tuesday, February 10th) or early tomorrow (Wednesday, February 11th). Hsieh also reported information on progress in terms of veterans credit. One of the other college presidents had brought forward the item of recognizing veterans' previous experiences (in terms of District policies & procedures) when they were active duty. The District has policies and procedures in place, but not too many people are aware of this. Therefore, this information will be put on the District website and linked to the Student Services website so that it is District-wide. This will also be shared at the upcoming DGC meeting to make sure people are fully aware of the information, and so they will be able to give consistent information and answers when needed.

Hsieh further reported that the on-campus Board meeting will take place on Thursday, February 19th in the LLRC. She commented that she had just sent out a reminder to the College to encourage everyone to attend – in particular the open door session of the Board meeting, as the District has a new Board president. Hsieh shared that any encouragement that can be provided to staff members, colleagues, and peers to attend would be appreciated. There is a one-hour campus presentation that will be given by the Miramar Math department and Business department.

E. New Business

There were no new business items for the February 10, 2015 CEC agenda.

F. Old Business

1.) Accreditation (Miramontez & Woods)

Daniel reported that there were no major updates other than that he and Woods had met to divide up the writing responsibilities and move them forward. They will also be in contact with the tri-chairs as far as the progress that is being made.

G. Place Holders

- 1.) **Strategic Enrollment Management Recommendations (Due to CEC on 3/3/15) (Bennie & McMahon)**
No report was given.
- 2.) **2015 On-Campus Board Meeting (Beitey)**
No report was given.
- 3.) **DIEC Plan Implementation & Tracking (Due to CEC on 3/3/15) (Hsieh & All)**
Haidar commented that this item was already on the agenda for the Classified Senate, as well as the Associated Students. No further report was given.
- 4.) **CGC Recommendations: CG Handbook Edits (Due to CEC on 3/3/15) (McMahon & Figueroa)**
Haidar shared that this item was going to the next meeting. No further report was given.

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)

- **Academic Senate**
Haidar reported that the Academic Senate will meet next week, and that items forwarded by Academic Affairs will be coming to the agenda. The issue of the faculty editor will go to the Senate Executive Committee to see what the proposal is, then it will come back to the Senate. The Senate Executive Committee will address their issue of the faculty editor, and when this person will come on board.
- **Classified Senate**
Hubbard shared that the next Classified Senate meeting will take place on Thursday, February 19th, and that the Classified Executive Board met this morning (Tuesday, February 10th) to go over a few issues where they have concerns. These will go forward on the 19th as well.
- **Associated Student Council**
Light commented that the Associated Student Council recently elected two new senators – now holding a full board – and the committee assignments were sent out today (Tuesday, February 10th). Light reported that they are also working on the Spring Fest, ‘rocking the vote campaign,’ and addressing the voting issue.
- **District Governance Council**
Hsieh deferred to Jacobson, who had attended the DGC meeting on her behalf. Jacobson reported that the DGC had held an interesting discussion regarding civility on campus, and diversity. She shared that it looks like the District will be working with the Center for Mediation, and that they are going to embark upon a venture where they will be looking at diversity on campus and how to improve civility. The District has been working with Cal State San Marcos and San Diego State University so far, and SDSU has done a spin-off and collected a lot of data. Jacobson was encouraged by the data. She also commented that the Chancellor had discussed some challenges with Accreditation that are looming down the road, and more information will come on that topic.

Haidar mentioned the National Center for Conflict Resolution, and the issue of providing students with training. She communicated that it is not yet intended for a campus-wide resolution, but there are many things in the program that are applicable to all interactions. The original approval was for students, but they still apply, and the importance is that everyone is aware of it. Haidar then asked Hsieh if this was true from Cabinet discussion.

Hsieh responded that she could not comment, as she was not in attendance at the recent DGC meeting, and they will wait for the DGC minutes to assess the information.

Jacobson commented that she thought the information was presented as a started dialogue.

Haidar reiterated that she hoped it was for everyone, but the focus seemed to be on the students. One of the results that turned out was the element of people standing up when something was going wrong, and this was something that they felt was very important to be emphasized.

Haidar also mentioned that there was online approval from other states, regarding how they cannot allow students to participate in online education due to the high costs, and this was part of what Kats Gustafson (Dean, Online & Distributed Learning) presented the previous week.

Hsieh responded that the item was also shared with the CEC last semester because Shelly Hess had brought it to Cabinet.

- **District Strategic Planning Committee**

Miramontez commented that there was no report, as no meetings have been held yet.

- **District Budget Committee**

No report was given.

- **College Governance Committee**

McMahon shared that the meeting will take place today (Tuesday, February 10th).

Announcements

Haidar announced that the previous Thursday, she had received note of a SDICCCA event for interns on the topic of governance, and they were looking for a presenter to discuss governance in community colleges. She had responded and given a very well-received presentation. Duane Short was also asked to present on the basics of government, and he was well-informed and also gave a great presentation. Haidar shared that she presented on applications and scenarios (based on actual scenarios from the Academic Senate), and the recommended processes for decision-making. The group was very interactive, with good input, questions, and engagement.

Hubbard asked how many people were in attendance.

Haidar responded that at least thirty people were in attendance, and some people from Student Services came and went as well.

Hsieh extended her congratulations to Haidar, and asked if the interns were from around the area, not just Miramar.

Haidar commented that the program is a one-year program that had already met several times in the fall. The person who had contacted her had previously spoken with Ramsey's office, and was then forwarded to her. Since she already had slides and information prepared, she was thrilled that she was able to give such a successful SDICCCA presentation.

I. Adjourn

Meeting adjourned at 1:47 p.m.

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please see <http://www.sdmiramar.edu/institution/plan> **for San Diego Miramar College 2013-2019 Strategic Plan.**

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.