

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, March 3, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie, Ramsey (absent), Haidar, McMahon, Allen, Hubbard (absent), & Light

Attendees: Irvin, Beitey, Quis, Jacobson, Murphy & Miramontez

Haidar called the meeting to order at 1:30 p.m.

A. Approval of the Agenda

Motion to approve made by Bell, seconded by Bennie, and approved by all.

B. Approval of Previous Minutes

The CEC committee agreed and confirmed that deadlines, in regards to when edits and changes are due to the draft of the previous minutes, need to be strictly followed moving forward. Motion to approve February 17, 2015 minutes made by Allen, seconded by Bell, and approved by all.

C. Guests/Introductions

Laura Murphy

D. Updates from the Chancellor's Cabinet

Hsieh: Miramar College remains the only college in the district to be in the black when it comes to enrollment for Spring 2015. The district wide accreditation website is live. Everyone should have received an email with a link. There is an institutional effectiveness partnership initiative going on. On March 20, there will be a workshop at Mesa College starting at 10 a.m. Hsieh encourages all to attend. There will be \$150,000 available in technical training funds if the college is chosen for this pilot program. First come, first serve. Each college will prepare its application letter and we are doing that now per the district and it is due this Friday 3/6/15. All district colleges, including Continuing Ed, will participate as an individual entity, per the Chancellor. The district will coordinate this effort. There is a new Senate Bill 440 amended from SB1440. SB440 Associate Degree for Transfer requires that before the start of the 2015-2016 academic year, California Community Colleges must create Associate Degrees for Transfer (ADT) in Transfer Model Curriculum (TMC) disciplines that were finalized prior to commencement of the 2014-2015 academic year. SB440 vs. SB1440 are different. Flexibility for the college to comply or not is no longer an option. We as a college put forth a request to ask for classified positions on the right side of the 50% law. Those positions directly support learning in the classroom. The chancellor did not say to no to our request, but she did say that there would be no discussion on budget at today's cabinet meeting.

E. New Business

1. 2014-2015 Research Agenda

Miramontez presents 2014-2015 research agenda and its changes. He pointed out a change to reflect the agenda has moved from 5 strategic goals to 4 strategic goals. Haidar points out that this research agenda has already been approved by the academic senate. Strategic goal 5 has had its information rolled up into the first section of the research agenda linked to multiple goals. A second major change shows that the student equity plan has been added in. Anything labeled matriculation has been updated to SSSP. In regards to research analyst the job title has been changed to research and planning analyst. At the very end, a section for acronyms and abbreviations has been added. Haidar pools the room for final approval and a consensus has been reached to move forward with the research agenda.

2. 2015 Accreditation Annual Report

Miramontez states that the accreditation annual report is upon us. Much of it is the same as last year. The only change came in financial and that will be presented later by VP Bell. Anything related to benchmarks have been established by our strategic planning working group. However, Miramontez wanted to bring to the attention of CEC is on the section of outcomes and assessment. Miramontez introduces Laura Murphy, Miramar's outcomes and assessment facilitator, to address the issue of what criteria and numbers will be used for reporting purposes.

Murphy reports that as a college we have made some significant changes in terms of how we approach outcomes and assessment on the course level and program level so she wants to get clarity on how we should report it. Starting on the course level, the definition of active courses for assessment was an item that was brought through the CEC and approved. What we are doing now is using the total number of college courses that were active during that assessment cycle. That will be our denominator. The percentage will be what has already been put into Taskstream which is right around 70%. It is the same percentage as last time, but it is better because our definition is different and we were counting assessment in a different way. Murphy has a question on assessment of programs. We did approve for assessment purposes that programs are degrees and certificates. However, we are currently undergoing the college wide change to definition of instructional programs. Murphy asks the CEC if they want the information reported based on the number of degrees and certificates as indicated in this statement by the CEC or should she go based on what is currently approved at 27 programs approved by the college. The information is due, via internal, deadline by March 17. Murphy's recommendation is that Miramar count up how it is reported currently in Taskstream and see how many certificates and degrees are undergoing assessment. **Hsieh** suggests that we are factual and base our information on the college catalog. We can submit a letter later to the commission detailing how we chose the criteria to report the numbers. There was a discussion on how we check to see which general education courses are undergoing assessment. After a brief discussion, the CEC arrived at a consensus that the factual information will be reported along with the data based on "college's" definitions. Murphy will prepare two sets of numbers for the CEC to look at a future date (draft 3/17).

3. Discretionary Allocation

Bell presents Miramar's GFU discretionary resource budget that was allocated in September of 2014 of \$126,276. Working through BRDS, the constituents PIEC and the CEC approved this format to allocate these additional resources. This process is complete and has undergone all approvals. The priority of funds is as follows: PRIE & LT gets \$11,500.00; Instruction \$94,126.00; Student Services \$11,900.00; Administrative Services \$8,750. Prioritization has had its first reading at the Academic Senate and will be read again at today's Academic Senate meeting. There is also a plan to allocate additional money should funds become available at a later date. Haidar asks Bell about the low amount allocated to student services. Bell answers that on a pro rata basis that this allocation makes perfect sense.

F. Old Business

1.) CGC Recommendations

McMahon reports a name change from the committee professional development to professional advancement is a more accurate reflection of what the committee does. Academic Senate has approved the name change. **Haidar:** handbook section and appendices-all constituents have seen this and approved. All that is left is the paperwork to sign.

2.) DIEC Plan Implementation & Tracking

Haidar reports that the Academic Senate has approved DIEC plan. She asked if there were any objections on behalf of anyone on the CEC. There were none and we move forward with this plan by consensus.

3.) Accreditation

Miramontez reports that the district accreditation website is now linked to our accreditation website.

G. Place Holders

1.) Strategic Enrollment Management Recommendations

Item was skipped

2.) Program Processes

Item was skipped

I. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)

Academic Senate Report meeting (Haidar)

Haidar reports that the Academic Senate has meeting today. There are 2 major agenda items. One is the roll of the faculty editor for the accreditation self-evaluation. The other item is on the issue of student support and student success. Other agenda items are left over from previous meetings.

Classified Senate Report (Allen)

Next meeting is next Thursday, March 5.

Associated Student Council (Light)

Light reports that ASC is working on the final details of Spring Fest. Our March display will be up shortly. Following Spring Fest, we as leaders, are headed to a ASACC Conference in Washington, D.C.

District Governance Council (Hsieh)

Next meeting Wednesday, March 5

District Strategic Planning Committee (Miramontez)

No report

District Budget Committee (Bell)

Next meeting is Wednesday, March 4

College Governance Committee (Light)

There is a meeting next week.

Announcements

The new edition of Mira Mesa Living is out and it has a wonderful feature on current student Millicent Spada.

I. Adjourn

Meeting adjourned at 2:25 p.m.

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan.

As a courtesy, please let the College and Academic Senate Presidents know if you cannot attend the meeting.