

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, March 10, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie, Ramsey (absent), Haidar, McMahon (absent), Allen, Hubbard, & Light

Attendees: Quis, Jacobson & Miramontez

Haidar called the meeting to order at 1:31 p.m.

A. Approval of the Agenda

Motion to approve made by Bennie, seconded by Bell, and approved by all.

B. Approval of Previous Minutes

Motion to approve March 3, 2015 minutes made by Bell, seconded by Bennie, and approved by all.

C. Guests/Introductions

David Buser-Faculty co-chair of BRDS

D. Updates from the Chancellor's Cabinet

Hsieh presents: Enrollment report will reflect additional 500 summer 2015 FTES allocated to all 3 colleges. The targets for '14-'15 have been adjusted and added. This morning there was a brief discussion on the '15-'16 FTES allocation and the cabinet came to no conclusion. The baccalaureate degree pilot program is on the state-wide board of governors agenda for March 16. Currently, only 12 colleges will be presented. One college withdrew for accreditation reasons and the other 2 had issues with the Cal-State University system over duplication of programs. Original 15 programs have been reduced to 12 and is subject to board of governors approval. At March 24 board meeting, Lynn Neault will give an update on the degree and certificate initiative. It is a top priority for the district this year. Hsieh has not seen any documents yet. Conflict resolution training was shared at the DGC and the chancellor has asked Lynn Neault to take the lead and negotiate a contract with the vendor that provides conflict resolution training to San Diego State students who are involved with student organizations. Cost will be an issue. Expanded hours of operation for fall 2015 in core departments. Currently, the discussion has been limited to student services area. There was a discussion on the proposed summer schedule. The bottom line is that for Fall 2015 the hope to roll back to our old schedule prior to the workload reduction, i.e. Monday through Thursday 8 am to 7 pm. The areas mentioned this morning include: admission and records, student accounting, PSPS, financial aid, and counseling. The proposal on the table for Friday is try to open up until 3pm. To address staffing issues perhaps we will identify student need priorities. **Bell** suggests, for personnel reasons, he needs to be kept in the loop regarding expanding the workload. March 12 board item-Miramar College will offer two math classes at Mira Mesa High School. For those attending March 17 joint board meeting, the meeting will be at Kearney High School. March 26 agenda item, Miramar College will offer two classes, personal growth and communications, at Serra High School. Mesa College is thinking about extending their course offerings at Scripps Ranch High School and Serra High School, both of which are in Miramar's service area. Hsieh wants it stressed to faculty that if they are approached by high schools to provide programs on their campus, that all the requests be brought to the president's attention before a decision is made. For the '13-'14 recalculation what the district expects to receive went down. The dollar amount is \$1.3 million less than first expected. The '14-'15 allocation from the P1 report is \$300,000 less. The budget picture is not as "rosy" as expected. The Pride Parade is July 8. Mesa College will take the lead on the Pride Parade. **Bell** took a brief moment to explain to the CEC how the budget is recalculated at the state level.

E. New Business

1. Program List 2015-2016

Bennie presents 2015-2016 program list. It was reported that the definition of a program has been reviewed and accepted. The new definition will be translated into our programs. This list will be used in Taskstream. After a brief discussion, it was determined that the Academic Senate and Classified Senate have approved and now

CEC approves the program list subject to approval from the Associated Student Council since the ASC hadn't reviewed the proposal.

2. Program Review Template

Bennie presents Program Review Template. Examples were shown. This item was reviewed by Academic Affairs and the Academic Senate. Bennie is working on a benchmark piece and is receiving direction from the Academic Senate on general content. There was a brief discussion on this item and it will be brought to the March 16 meeting of the Instructional Program Review Committee for further discussion on language, and then back to CEC.

3. Action Plan for BSI 2014-2015

Bennie presents action plan. This has moved through Academic Affairs and reviewed and passed by the Academic Senate with some minor adjustments that were highlighted by Haidar. We need to make all aware of the plan, including the new public information officer. There was discussion on importance of emphasis of all planned actions on basic skills students. The students still need to view the action plan. CEC will table this discussion until they hear back from Associated Student Council. Classified Senate has reviewed and approved the edited plan.

F. Old Business

1.) 2015 Accreditation Annual Report

Miramontez is still compiling information and needs all narratives by this Thursday, March 12 to include in the report. Report will go to the constituents next week.

2.) Discretionary Allocation

Bell reports that this will be the second reading of this document at CEC. Three constituents have already approved. It is pending further approval from the Associated Student Council. Bell stresses that there are some spending deadlines that are a month away and we need to act quickly.

3.) Strategic Enrollment Management Recommendations

Bennie reports that the deans have been working on this along with Academic Affairs. It has been through two readings at Academic Affairs and it was determined by that group that these recommendations will serve as a guideline and not a formalized plan where you have to go through a process to change it. The conclusion has been to leave it at this stage. Haidar expressed disappointment that nothing is being formalized after much efforts and time. Hsieh proposes that the recommendations come back to CEC, along with the original recommendations distributed to the CEC, so that those who are new can take a look at it.

4.) Accreditation

Miramontez reports that the steering committee is meeting with the Academic Senate Exec this Thursday, March 12 to discuss the editor topic.

G. Place Holders

1.) Program Processes

I. Reports Tabled for shortage of time

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)

Academic Senate Report meeting (Haidar)

Classified Senate Report (Allen)

Associated Student Council (Light)

District Governance Council (Hsieh)

District Strategic Planning Committee (Miramontez)

District Budget Committee (Bell)

College Governance Committee (Light)

Announcements

None

I. Adjourn

Meeting adjourned at 2:32 p.m.

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan.

As a courtesy, please let the College and Academic Senate Presidents know if you cannot attend the meeting.