

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, April 7, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Bennie (absent), Ramsey (absent), Haidar, McMahon, Allen (absent), Hubbard, & Light

Attendees: Beitey, Irvin & Miramontez

Haidar called the meeting to order at 1:36pm

A. Approval of the Agenda

Motion to approve made by Bell, McMahon seconds and approved by all.

B. Approval of Previous Minutes

Motion to approve made by Bell, Hubbard seconds and approved by all.

C. Guests/Introductions

None

D. Updates from the Chancellor's Cabinet

Hsieh presents that there was no meeting on 4/7/15 and therefore there is no report at this time.

E. New Business

None

F. Old Business

1. Update on Institutional Effectiveness Partnership Initiative (IEPI) Workshop 1 Miramontez

Miramontez reports: There was a workshop on Friday, March 20 for the statewide IEPI initiative and it was attended by Miramar College leadership. The college received more updated information on what is required by Miramar College in hopes of being in compliance with state initiative. There is a statewide framework of 18 identifiable measures. This information was brought to PIEC before spring break. Miramontez assured PIEC and CEC that Miramar needs to not do anything additionally that wasn't already asked for the college to do. Miramar is in line with what the state is doing and Miramar has scaled those requirements down to fit it on the Miramar College operations level. Miramontez presented how the state has established its framework in regards student success. The state expects that Miramar sets goals for each of them, but due to a late start, community colleges will need to state goals for 4 metrics which are: course completion rates, accreditation status, fund balance, audit findings. PIEC formally adopted the 18 indicators at its last meeting and PIEC set goals for the following: successful course completion, accreditation status, fund balance and audit findings. **Bell** responds: That there was a healthy discussion at PIEC about fund balance and audit findings and that the main thrust of the conversation is that both of these indicators are not directly controlled by the college. Bell recommends, in regards to fund balance, the goal will state that "Miramar College will contribute to a minimum of 5% district ending balance." As for audit findings, Bell reports that the individual campuses are not audited, but that the district is. Bell recommends that the goal should be "Miramar contributes to an unmodified opinion audit." Reaffirmation will be asked for in regards to accreditation status. The suggested goal for successful course completion was recommended as 73%, which reflects the number stated in annual accreditation report. **Hsieh** expresses CEC's support for the recommendation of the goals set forth. For information only, it will now go to the constituencies. **Haidar** says this item will be brought up at the 4/7 Academic Senate. Hubbard says the item will go to the Classified Senate next week. The team site visit will be Fall 2015 and it will consist of three meetings. PIEC has recommended there be a work group established to deal with the needs assessment in regards to strategic enrollment management. The recommendation was that the revised PIEC steering committee handle this recommendation. Work group will consist of research planning/analyst, outcome & assessment facilitator, instructional deans, chair of chairs, and a chair from each instructional school. Recommendation will be put forth to the constituencies for eventual adoption by the CEC.

2. 2015 Accreditation Annual Report (Miramontez)

Miramontez reports that the district wide AOL meeting is scheduled for April 17 at district office. There will be a regional accreditation workshop on April 23 & 24. Miramontez will attend that meeting. The faculty editor position announcement went out last week and will close on April 20th. **Hsieh** encourages that the announcement be sent out again in case faculty didn't see it over spring break. A tri-chair meeting is tentatively scheduled for May 1. Announcement will come out shortly.

G. Place Holders

1. Program Processes (Haidar)

Miramontez reports on accreditation standards of program elimination. A document with language pertaining to program elimination was briefly read. There was a brief discussion about the need for a policy in regards to program elimination. Dr. Haidar stated that she would provide information she received about the requirements of this policy and email it to the CEC. **Hsieh** recommends that VP Ramsey check with Lynn Neault's office regarding the district policy on making appropriate arrangements for students to complete their education with minimum distractions due to program elimination. Dr. Haidar and VP Bennie will provide the CEC with a date as to when this will return to the CEC for approval.

H. Reports Tabled for shortage of time

(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically.)

Academic Senate Report meeting (Haidar)

Meeting is scheduled for April 7. Academic support forum was held and Miramar with high participation and productive discussions. A survey sent out had 52 responses with comments and details. A report will be completed by the organization group of the forum and will be shared with the campus in the near future. Elections are opening later today for Academic Senate Executive Committee Officers. Not up for election are the upcoming president and vice president.

Classified Senate Report (Hubbard)

Items that came from CGC all passed. Hubbard handed out flyer for the Civil Rights Film Festival. Event is Saturday, April 25.

Associated Student Council (Light)

Light reported on Earth Day and Autism Acceptance events that are in the planning stages. A binder will be made with contacts for future ASC's to have for their use.

District Governance Council (Hsieh)

No report.

District Strategic Planning Committee (Miramontez)

No report.

District Budget Committee (Bell)

Next meeting is May 6

College Governance Committee

Meeting is next week.

Announcements

Hsieh asks if Miramar College has received word on the updated accreditation handbook. **Miramontez** says not at this point. **Hsieh** congratulated Miramontez, Haidar, Dr. Murphy, Dr. McComb and Bennie for getting the annual report accomplished. Hsieh will be buying them lunch.

Irvin reports that on 4/21 there will be a parent-student night in the K-building, K-107 and in the cafeteria. This will allow us to show off the campus and our programs to area high school kids and their parents. On 4/25, from 10am-2pm there will be a student ed-plan. It is one of the components of our SSSP. Counselors will be on hand to assist with student ed plans.

I. Adjourn

Meeting adjourned at 2:18 p.m.

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan.

As a courtesy, please let the College and Academic Senate Presidents know if you cannot attend the meeting.