

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 15, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Hubbard (absent), Allen (absent), & Light

Attendees: Beitey (absent), Jacobson, Ascione (absent), Irvin, & Miramontez

Meeting called to order by McMahon at 1:30pm

- A. **Approval of the Agenda-Bell** moves to approve. **Ramsey** seconds. Motion carries.
- B. **Approval of Previous Minutes-Bell** moves to approve. **Ramsey** seconds. Motion carries.
- C. **Guests/Introductions-None**
- D. **Updates from the Chancellor’s Cabinet-Dr. Hsieh** reports that enrollment is up 13% above last year for Miramar College. The District enrollment is 0.6% below target. The Chancellor is interested in looking at how all the colleges do their enrollment management. Dr. Hsieh will need to report back to the cabinet what Miramar College is doing in terms of enrollment management on campus. There is interest, on the part of the district, to use an outside vendor to grow enrollment through the use of data and other means. Miramar College has a clear time table on when it will complete its draft on accreditation self-evaluation. National University has interest in having a recruiter staffed in our transfer center one day a week. They would also have the same arrangement at the Mesa and City College. There are concerns over this issue that need to be discussed. Would it be for Miramar’s AJ program or for a general studies degree? **Hsieh** asks Dean Irwin to let her know if there is a preferred day of the week and location outside of the transfer center for National University. **Hopkins** tells CEC that district VPI’s are onboard with this issue and that it extends to three degrees, but students would rather transfer to SDSU. National University is the third largest university that SDCCD students transfer to. There are also concerns over National University taking our students prior to them completing their degrees. **Ramsey** is concerned that there hasn’t been any district level discussion on this matter with student services. Process for determining basic skills level was discussed at Chancellor’s Cabinet. **Hsieh** would like to make sure faculty and the deans are engaged when curriculum is discussed. Deans should keep all stakeholders informed. Other colleges in the district are interested in “inter-session” for the 2016-2017 academic year to address enrollment management needs. The proposed term would be Spring 2017. Adjunct faculty would be used. As the proposal is on the table, the deans need to identify a potential plan for classes to be offered and what resources would be needed. **Bell** wants to remind committee that “for funding purposes” inter-session is a separate budget item. Next Board of Trustees meeting will be September 24 at City College. Miramar’s item on the agenda will be the “accelerated” college courses that the college is offering at Mira Mesa High School. Mesa College has expressed concerns over the term “accelerated” being used. They feel the name is trademarked. **Hopkins** tells committee that a name change will be confusing to the San Diego Unified School District that came up with the name. City College received a mental health grant. Miramar College will boast its mental health services to students by hiring a mental health coordinator.

E. New Business

#	Item	*Strategic Goals	Initiator
1	Club Advisor Roles (attachment) Tabled for future meeting.	1	Hubbard & Light

F. Old Business

#	Item	*Strategic Goals	Initiator
1	Accreditation-Miramontez reports that an accreditation update meeting was held on 9/4. The writing process was undertaken by the Tri-chairs and they went over the accreditation feedback study results and those were tied back into the writing process. The Tri-chair teams will turn in the first round of the responses to the Steering Committee by 9/18. The Steering Committee and faculty editor will work on the first draft and distribute the first draft to the college by Friday, October 16. Our accreditation feedback survey discussion is schedule for	1	Miramontez

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

	Friday, October 30 in K-107 from 10am-11:30am. Accreditation public forum round 1 is Friday, November 13 in K-107 time TBD. An accreditation coordination meeting was recently held and it was announced that the Standard 4c board sub-committee meeting is scheduled for Nov. 5 from 3pm-5:30pm for Standard 4c campus chairs (Tri-Chairs and Steering Committee). A meeting has been called for the Standard 3 chairs on October 5 to coordinate district wide response for Standard 3. There will be a district wide coordination meeting each month TBD.		
2	Performing Arts Center Capital Campaign- Hsieh reports that this item will be discussed at the board retreat October 22. Miramar College needs to have a response in place by the end of September. The district continues to tell Miramar that the design of PAC needs to be representative of the program the college has yet to develop. Hsieh wants as many faculty involved in this process when it comes to creating a performing arts program.	1	Ascione
3	2015-16 BSI Action Plan (carryover from 9/1/15 CEC meeting) Hopkins reports that this plan was part of an attachment sent to CEC. Long term goals (5-years) were briefly discussed. The 5 goals are: continue to refine basic skills program at college, based on research and data and work towards a community of institutional of successful practices; monitor and implement successful student technologies for early intervention and sustained attention for students; provide educational opportunities for faculty, staff and students on successful techniques to help students achieve their goals; Augment and develop instructional services, course links and academic success centers that focus on helping students be more successful with their goals. The plan will be sent to the State in the near future.	1	Hopkins

G. Place Holders

#	Item	*Strategic Goals	Initiator

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate-**McMahon** reports that the second meeting is 9/15. Accreditation, program review and Taskstream will be updated through reports.
- Classified Senate-No report
- Associated Student Council-**Light** reports that new ASC is getting ready to do a project this semester. They are working on October 28 & 29 Fall Fest and MLK parade in January. Theme for Fall Fest is “funky fest”. For MLK they are still discussing themes.
- District Governance Council-Meeting is this week 9/16
- District Strategic Planning Committee-**Miramontez** reports that the next meeting is in November
- District Budget Committee-**McMahon** reports all good news. This was a prelude to the budget that was recently presented to the board
- College Governance Committee-**McMahon** first College meeting postponed until a person is placed into the role of vice president of academic senate. Could be resolved today.

I. Announcements-Ramsey Yesterday President Obama announced that students can file their financial aid earlier and use prior year income as opposed to current year income and this will speed up the process. The bad news is that all financial aid offices will have to make changes to better serve students.

J. Adjourn at 2:22pm

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