

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, November 17, 2015 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Hubbard, Allen (absent), & Light (absent)

**Attendees:** Newhouse, Harrison, Jacobson, Ascione (absent), Irvin, Felicano & Miramontez

- A. **Approval of the Agenda-Ramsey** moves to approve agenda, **Bell** seconds. Motion passes.
- B. **Approval of Previous Minutes-Bell** moves to approve minutes, **Hsieh** seconds. Motion passes.
- C. **Guests/Introductions-Greg Newhouse** subbing for **Lynne Ornelas. Jocelyn Marie-Felicano** subbing for **Olivia Light**
- D. **Updates from the Chancellor's Cabinet-Hsieh** shows latest enrollment targets. The number of projected FTES vs. 2015-2016 targets is 68.9 FTES for +0.8%. Standard 4 met with the board sub-committee last Friday afternoon. The Chancellor was present and it went well. The board responded to the questions very thoroughly. The District's College Promise campaign tentative timeline was suggested. Currently, the beneficiaries will likely be incoming freshman from high schools. The criteria is still being established. The Chancellor has suggested a sub-committee be established to discuss. The feedback on the Civitas enrollment management system has been positive for the colleges that currently use it, therefore, the Chancellor would like to engage the DGC in discussion about investigating the product for the district's use. The California Community College Board of Governors does not want to include the ACCJC as one of the future accreditation body options. A recommendation for a new accrediting body is due in March 2016. The Chancellor has discouraged the colleges from putting forward any big items for the December 12 board meeting. Per our own timeline, Miramar College will not put forth its mission statement until next year as it is an organizational meeting. The district scored well in the Fulltime Faculty Obligation Numbers (FONS). The District is 27 above the requirement. Miramar College is the highest at 52.4. The DGC will receive this report when it is finalized. There will be a change to the campus parking decals. The expiration date of Dec. 31, 2015 will be extended an additional month. New parking decals will be distributed early next year and it will be different than what we currently have. Employee stickers will now be good for 3 years.
- E. **New Business**

#	Item	*Strategic Goals	Initiator
1	<b>BRDS RFF Prioritization and Funding Allocation (attachment)</b> Bell shows the prioritized spreadsheet that has been recommended by BRDS to PIEC. PIEC is now recommending it to CEC. This document has gone to academic senate, classified senate and management. Bell explains the process that the BRDS committee has undertaken to get to this point. There is a weighting process for each request. There is a total rank. This document should become final by the Dec. 8 CEC meeting after all the constituents weigh in. Bell recaps that the committee allocated all but \$34.00 of the \$53,700 BRDS funds. 100% of the ILM money was allocated. Committee only allocated \$170,000 of the \$300,000 lottery money. That leaves \$129,000 unallocated. Lottery money can only be used for instructional supplies under \$200 each. There is a plan being discussed to allocate the left over money to the individual schools school's to use for the remainder of the year. BRDS would like to have that money distributed to the schools in December.	1	Bell

F. **Old Business**

#	Item	*Strategic Goals	Initiator
1	<b>Accreditation: Miramontez</b> reports that the college wide public forum was held Nov. 13. There were stations set up to address the 14 different standards. It was well received. Draft two is currently being worked on. It will address finalized responses to Miramar's standards. The College is now able to close the gaps with the information received. Responses are due back from the tri-chairs by January 29 for inclusion into draft 2 which is due in Feb. 2016.	1	Miramontez
2	<b>Performing Arts Center Capital Campaign:</b> No report	1 & 2	Ascione
3	<b>Implementation of Cultural &amp; Ethnic Diversity Plan (attachment)</b> Harrison	3	Hsieh, Hubbard, &

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**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

	brings forth still in progress a revised plan which includes 5 goals based on recruitment, retention and retraining. The goals are as follows: 1-Promoting, recruiting, and increasing diversity of faculty and classified staff to reflect composition of the student population and the surrounding community; 2- Fostering an open and inclusive culture on campus with regard to diversity in the workplace which includes recognition, respect and celebration of diverse languages, perspectives and experiences that comprise the Miramar College community; 3-Organizing and promoting events that demonstrate and reflect the dynamic communities Miramar College serves while also providing students and the campus community an opportunity to better understand diversity as a necessary component of a global citizenship; 4-Offering and promoting program, outreach, and student activities that recruit a student population which includes those from underrepresented groups; 5-Working with community partners to demonstrate and promote the inclusive and diverse character of an education at Miramar College. <b>Bell</b> points out that the staff development committee can provide the financial resources to aid the Cultural & Ethnic Diversity Committee with plans bring events to campus. <b>Harrison</b> will complete the revised plan that is still in progress and report back to CEC.		Patacsil
4	<b>Spring 2016 Convocation: McMahan</b> reports that she has heard back from several faculty members and they would like to see a more developed flex week with an assortment of flex activities instead of the a traditional spring convocation. <b>Hsieh</b> asks if McMahan can confirm with CEC by 11/20 if this is the official route the College wants to take. <b>Bell</b> discusses that the Convocation Committee has gathered and discussed options. One option he brought to CEC was to have a sanctioned event from the National Conflict Resolution Organization if it is interactive based. <b>Hopkins</b> reports that the flex coordinator will be responsible for planning a more developed flex week.	1	Bell

#### G. Place Holders

#	Item	*Strategic Goals	Initiator
1	<b>February 2016 On-Campus Board Meeting Presentation Topic: Hopkins</b> has a short list of headlines for our two presentations and the deadline to submit is 11/18.	1	Hopkins & McMahan
2	<b>College Mission and Vision Statement (Due to CEC on 12/8/15)</b> <b>Miramontez</b> asks if there has been any feedback from the academic & academic executive senate. <b>McMahan</b> replies that they are meeting today and it is coming back for a second reading on December 1. <b>Hubbard</b> reports the she is waiting for their minutes to be finalized. There were some comments from the classified senate. <b>Hubbard</b> will send over the draft.	1	Miramontez

#### H. Reports

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahan** reports that the executive meeting is today 11/17. Dec. 1 is last scheduled meeting.
- Classified Senate: No report.
- Associated Student Council: **Felicano** reports that \$2,025 dollars was donated in gift cards to go to the Care CalWorks for distribution to needy families before Thanksgiving. A delegation recently attended General Assembly in Sacramento. Four resolutions authored by Miramar College students were passed at General Assembly.
- District Governance Council: **McMahan** reports that the last meeting was cancelled and the next meeting is Dec. 2
- District Strategic Planning Committee: **McMahan** reports that the next meeting is Nov. 30
- Budget Planning and Development Council: **McMahan** reports that the last meeting was Nov. 4. Most of the meeting was dedicated to PeopleSoft. It was stressed that all employees need to be comfortable with PeopleSoft because the platform will continue to expand beyond accounts payable.

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- College Governance Committee: **McMahon** reports that the last meeting was cancelled. Next meeting is Dec. 8

I. Announcements-None

J. Adjourn 2:35pm

**As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.**

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