

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 2, 2016 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Arancibia (absent), Hubbard, Allen (absent), & Light

**Attendees:** Ornelas, Jacobson, Ascione (absent), Irvin (absent), & Miramontez

*McMahon calls the meeting to order at 1:30pm*

- A. **Approval of the Agenda:** Motion to approve made by Hubbard, seconded by Ramsey, and approved by all.
- B. **Approval of Previous Minutes:** Motion to approve made by Hsieh, seconded by Bell, and approved by all.
- C. **Guests/Introductions:** **Laura Murphy** joins us to update the CEC on accreditation.
- D. **Updates from the Chancellor’s Cabinet:** **Hsieh** reports latest enrollment numbers. Miramar College is up, compared to spring 2105, in the following areas: sections; FTES; online FTES; and headcount. Miramar has added 172 sections for spring 2016. Academy forecasted FTES is 747.8, in-service FTES is projected at 575.6. **Hsieh and Hopkins** believe those targeted numbers for public safety are too high. **Hsieh** is confident Miramar College will meet its target of 8327 FTES. Lynn Neualt’s office reminded all colleges to have updated minutes and agendas posted from all the college participatory governance committees. The district received a grand jury request to have the salaries of the top three administrators in the district made public. This is for Chancellor, executive vice chancellor and the City College president. Miramar College will host the Feb. 18 SDCCDD Board meeting. The college will make a presentation on the Veterans student services program and the Firefighter/EMT program. **Hsieh** thanks all that played a hand in completing the presentation. The governor is cautioning about future budgets with, perhaps, another recession looming after 2017. The governor is hoping that one time monies can be “saved for a rainy day.” Some management is due for sexual harrasment training. At tomorrow’s DGC meeting, there will be a proposed policy regarding restrictions for carrying weapons on campus. There is a preliminary discussion about having security cameras placed on cameras. Currently the proposal is for parking structures.
- E. **New Business**

#	Item	*Strategic Goals	Initiator
	No items		

**F. Old Business**

#	Item	*Strategic Goals	Initiator
1	<b>Accreditation:</b> <a href="#">See attachment</a> <b>Miramontez</b> discusses Miramar’s quality focus essay. One of the major components of the self-evaluation report is the quality focus essay which asks the institution to self-identify two to three projects in which deficiencies are found. The college can then address those deficiencies and come up with a plan to mitigate those gaps. <b>Murphy</b> proposes these 3 topics: 1) Learning Outcomes and Assessments; 2) Evaluation of college governance committees; 3) Distance Learning. <b>Miramontez</b> puts forth a recommendation that the first two topics are clear, but more discussion is needed for distance education topic. The consensus was that topics one and two will go forward, but topic three will be discussed further.	1	Miramontez
2	<b>Performing Arts Center Capital Campaign:</b> <b>Hsieh</b> recently ran into District 6 San Diego City Councilmember Chris Cate and Mira Mesa community activist Ms. Lee. Ms. Lee approached the Chancellor some years back about the community having a PAC. She said her community organization wants to discuss the PAC and has requested a Miramar College rep to serve on their committee. <b>Hsieh</b> suggests <b>Dean Ascione</b> represent the College on this committee with perhaps a faculty member as well.	1 & 2	Ascione
3	<b>Implementation of Cultural &amp; Ethnic Diversity Plan</b> <a href="#">see attachment</a> <b>Hubbard</b> reports that the committee has not yet met this semester. The first meeting of the diversity committee will be 2/10 and the diversity task force will	3	Hsieh, Hubbard, & Patacsil

**\* San Diego Miramar College 2013 – 2019 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

	meet after that. In mid-December and again in January 2016, the task force met to discuss goal 4. <b>Ornelas</b> is finalizing the follow up sessions for the new faculty. If the diversity committee wants to share the plan with new faculty members than <b>Dean Ornelas</b> is willing to share it with them.		
4	<b>The Art of Communication Flex Activity: Hsieh</b> compliments those who arranged this event. <b>Hsieh</b> says this was a very informative program. <b>McMahon</b> has received positive feedback and a desire to continue to have further flex activities that promote positive communications.	1 & 3	Hsieh & McMahon

**G. Place Holders**

#	Item	*Strategic Goals	Initiator
1	<b>February 2016 On-Campus Board Meeting Presentation Topic:</b> Item was covered in Chancellor's Cabinet update.	1	Hopkins & McMahon

**H. Reports**

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports the first meeting is today. At the last meeting, Dr. Adrian Arancibia was elected vice president.
- Classified Senate: **Hubbard** reports that the committee meets later this week.
- Associated Student Council: **Light** reports the first meeting is 2/19. The student council is shooting for a district wide retreat on 2/26. **Hsieh** compliments **Light** for her participation in Sacramento at Legislation Day.
- District Governance Council: **McMahon** reports the second meeting is 2/3. The Council will discuss the American College Promise.
- District Strategic Planning Committee: **McMahon** reports that there is a meeting set for April 15.
- Budget Planning and Development Council: **McMahon** reports the first meeting since the start of the new semester is 2/3. **Bell** adds that at the last meeting the governor's first draft of the budget was approved by all.
- College Governance Committee: **McMahon** reports there was a robust discussion about evaluation tools. The next meeting is 2/19. The committee will begin implementing the process of using the evaluating tools. **Ramsey** hopes the CGC will be evaluated using these same tools.

**I. Announcements:** **Hsieh** announces that the Scholarship Award Ceremony will be held on campus on April 13 from 12:30-4:00pm, Invest in Success will be held in the student services building on April 13 at 4:30pm.

**J. Adjourn: 2:29pm**

**As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.**

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