

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, March 8, 2016 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Arancibia, Hubbard (absent), Allen (absent), & Light

**Attendees:** Ornelas, Jacobson, Ascione (absent), & Miramontez

Meeting called to order at 1:30 p.m.

- A. **Approval of the Agenda:** Bell moves to approve the agenda. Hsieh seconds. Motion passes.
- B. **Approval of Previous Minutes:** Hsieh moves to approve the minutes, Bell seconds. Motion passes.
- C. **Guests/Introductions:** Dr. Laura Murphy
- D. **Updates from the Chancellor’s Cabinet:** Hsieh reports that the enrollment percentage for FTES remains at -1.7 for the district ([see attachment](#)). The Chancellor asked if any of the colleges had late start shadow classes for the spring. The Chancellor is willing to give the colleges extra funding for spring 2016 late start 8-week classes. Hsieh asks that if the college can open extra classes that it would be an opportunity to raise the college’s funding base. Hsieh reminded the Chancellor that Miramar College still has the potential to grow for Summer 2016. In terms of accreditation planning from a district perspective, the vice chancellors have been meeting and they are working on a district technology plan, which the district does not currently have. The Mellon Foundation is sending a representative to San Diego in April. All colleges in the district are proposing programs to push forward in hopes of receiving a Mellon Foundation grant. The Mellon Foundation is interested in the area of Humanities. The Chancellor had asked each college to submit a STEM grant proposal to the San Diego Foundation’s BLASKER project. The National University MOU transfer agreement has taken a detour. The MOU was taken to DGC and the reverse transfer component raised many questions. This item will go back to the DGC at a later date after it is looked at by the academic senate at Mesa College and City College. Mesa has submitted the updated ACP program for board approval at the March 24 board meeting. The AFT will go in front of the board to discuss payroll issues that have arose with the change to the new PeopleSoft payroll system.
- E. **New Business**

#	Item	*Strategic Goals	Initiator
1	<b>Connection Between College Strategic Goals &amp; Participatory Governance Committee Agenda Items:</b> Miramontez reports on evidence gathering. Miramontez reminds the college that, often times, committees use minutes as evidence. However, the college is now being asked to be more specific in its evidence gathering. As a standard practice, agenda items should be linked to the strategic goals of the college, much like they are in the CEC minutes. Please continue that practice across the board.	1	Miramontez

**F. Old Business**

#	Item	*Strategic Goals	Initiator
1	<b>Follow-Up on 2015-16 Student Equity Plan</b> ( <a href="#">attachments</a> ) Hsieh reminds everyone that the academic senate approved this plan on Nov. 3. On Nov. 10, through electronic voting, CEC approved the SEP plan. It went to the board in December 2015. In this plan, due to state requirements, the college created an equity coordinator associate dean of student equity for academic success position in order to implement the plan. Legally this position needs to be put into place. The Chancellor’s cabinet has approved the position and the request to establish the position will go to the board for approval. The college hopes to have this position in place by July 1. There is still an issue of “academic success component” hanging over in the senate, but Hsieh assures everyone that that will not interfere with going forward on hiring for the associate dean position.	1 & 3	Hsieh
2	<b>Accreditation: Gaps Identified &amp; Quality Focused Essays:</b> Miramontez reports on the self-evaluation report. There will be a second public forum-round two on March 25 from 9am-11am in K1-107. Communications will be sent on Monday to the college to remind everyone. The Steering Committee will meet	1	Miramontez

**\* San Diego Miramar College 2013 – 2019 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

	with the faculty editor on 3/9 to discuss draft 3. The Steering Committee is working on a comprehensive gap analysis across the standards and it should be brought to CEC at the next meeting.		
3	<b>ACCJC Annual Report (Due to ACCJC on 3/31/16)</b> ( <a href="#">attachment</a> ) <b>Miramontez</b> reports that the ACCJC annual report is on a tight timeline. <b>Miramontez</b> has sent a reminder to everyone responsible for supplying him with information. They are expected to get information back by end of business on 3/9. <b>Miramontez</b> will compile information and send it to all the constituencies. Final CEC approval is needed by 3/22. The Academic Senate will have a first reading on 3/15. Classified senate will put it on the agenda for 3/17. ASC will have it on their agenda for 3/18 meeting. It will come to CEC on 3/22 for approval. <b>McMahon</b> says it is her understanding that this is a report and does not need Academic Senate approval, but rather a forum for comments and vetting.	1	Miramontez
4	<b>2016 Planning Summit: Miramontez</b> reports that there was a rehearsal last Friday. It went well. There are 78 have RSVP's.	1	Miramontez
5	<b>Performing Arts Center Capital Campaign:</b> No report	1 & 2	Ascione
6	<b>Implementation of Cultural &amp; Ethnic Diversity Plan</b> ( <a href="#">attachment</a> ) <b>Murphy</b> asks if this plan will be complete soon. <b>Ramsey</b> says he will follow up and report back next week. There was no classified senate rep at the meeting.	3	Hsieh, Hubbard, & Patacsil

### G. Place Holders

#	Item	*Strategic Goals	Initiator
1	<b>Scholarship Awards Ceremony, 4/13/16: Jacobsen</b> reports that committee is on track for this event.	1 & 4	Jacobson
2	<b>Invest in Success 5/7/16: Hsieh</b> reports that 42 people have confirmed to attend this event.	1 & 4	Hsieh
3	<b>Commencement 5/13/16: Jacobsen</b> reports that there is a commencement meeting later today. <b>Jacobson</b> has met with Classic Party Rentals to look at set up. We are still waiting on a count to see how many faculty will attend.	1, 3, & 4	Jacobson

### H. Reports

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports that the next meeting is 3/15.
- Classified Senate: No report
- Associated Student Council: **Light** reports that the ASC filled the Council last Friday and everyone has been assigned a college governance committee. **Ramsey** thanks Light for all the great work she has done. **Light** encourages anyone on the CEC to connect with faculty they may know to see if the ASC can come to their classes and briefly take a few moments to advocate for the need for students to join ASC.
- District Governance Council: **McMahon** reports that the next meeting is 3/16
- District Strategic Planning Committee: **McMahon** reports that the next meeting is 4/15
- Budget Planning and Development Council: **Bell** reports that the council met last week and reviewed the apportionment recalculations for '14-'15. The committee looked at P-1, the first principal apportionment for '15-'16 and talked about enrollment management strategies so that the district can take advantage of any unused FTES.
- College Governance Committee: **McMahon** reports that they will meet later today 3/8.

I. **Announcements:** **Ramsey** asks for input on club issues. There are on-going discussions about club advisor roles. The discussion has been good. A meeting will be held on 3/18 with a select group of advisors to try and address concerns brought to the college regarding club operations and club practices.

J. **Adjourn:** 2:22p.m.

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As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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