

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 20, 2016 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Hubbard (absent), Allen, & Romero (absent)

Attendees: Ornelas, Jacobson, Ascione, & Miramontez

- A. **Approval of the Agenda:** Bell moves to approve, Hsieh seconds, motion passes
- B. **Approval of Previous Minutes:** Bell moves to approve, Hsieh seconds, motion passes
- C. **Guests/Introductions:** Student Government VP **Ricky Maran**
- D. **Updates from the Chancellor’s Cabinet:** Hsieh reports on enrollment and shows ([see attachment](#)) 2016/2017 Outlook FTES Compared to Targets (Resident Only) document as of 9/17/16. This document shows that Miramar College sits at 9,255.1 in the total column. 9,311.8 is the target. The College is -0.6% off projected target. The District is 2.3% to base and 0.5% toward estimated funded cap. Hsieh shows Fall 2015 vs. Fall 2016 Headcount Analysis ([see attachment](#)). Mesa had a 6% increase in headcount, Miramar had a 10% increase in headcount. Mesa’s largest increase was in the proportion of current high school students 1% to 6%. As for Miramar College, continuing students showed largest increase and remain the largest group at 69%. High School students showed the largest increase at 480 students. Hsieh expressed the need for continued growth in this area. The proportion of students from outside the service area decreased from 48% to 47%. Hsieh says this a red flag to her as this population is large and a 1% decrease is alarming. On campus students decreased from 68% to 67%. Students took an average of 6 units. Current high school students at Mesa College rose by 1,086 or 380%. Miramar College is the only college to present its list of Intersession courses to Chancellor’s Cabinet. Now that it is election season, if any student, student groups or faculty want to invite a candidate to speak on campus their opponent must be afforded the same chance to speak. The San Diego Promise numbers were presented ([see attachment](#)). Hsieh pointed out the ethnicity figures. The number of students admitted on the promise (41) happens to accurately reflect the diversity make-up of the campus. The College is doing well in a number of other areas highlighted in the San Diego Promise report. The District will propose other ideas for the future funding of this program after year one. Hsieh proposed that students be encouraged to take more units over two years in order to finish. The Cabinet supported the concept to encourage use of OER textbooks whenever possible. The Chancellor believes the program will expand to fund 2,250 San Diego Unified graduates who will qualify in the future years. 1,600 of those 2,250 are eligible for a BOGG waiver for the upcoming fall semester. ITT recently closed its doors and the district and the Department of Education are looking into holding workshops at City College to explore ways to support ITT students now left standing. The District will not accept credits from students who attended a non-regionally accredited for-profit institution, but they can do credit by examination. There will be an emergency notification test on Oct. 7 at 11 a.m. for those whose phones and emails are registered to their personal profile with the district. The Industry Advisory Committee Member Appreciation event is November 1. Dr. Bulger’s office is looking for the updated advisory list. CE wanted the articulation agreement with college credit course back on track. ERP update-the Chancellor made it firm and final that this will come alive in Fall 2017 not Fall 2018.
- E. **New Business**

| # | Item | *Strategic Goals | Accreditation Standard | Initiator |
|---|---|------------------|------------------------|-----------|
| 1 | 2/9/17 On-Campus Board Meeting Program: Hsieh had a brief discussion with co-chair Marie McMahon to discuss potential topics. McMahon offered the idea of highlighting the Vernal Pools and the Business Department. Ornelas expressed interest in highlighting internship programs from CTE. It was determined that Vernal Pools and the Business Department, with an emphasis on internships, will be featured. | 1 | IV | Hsieh |

F. Old Business

| # | Item | *Strategic Goals | Accreditation Standard | Initiator |
|---|---|------------------|------------------------|------------|
| 1 | Accreditation – Update on 2016 Self-Study: Miramontez reports that the self-evaluation report is due for college approval by the Sept. 27 CEC meeting. Miramontez asks for a status update on the approval process. Murphy says that there hasn’t been a first reading per say. There are still areas that need to be looked at by various constituencies. McMahon states that the Academic Senate is | 1 | I, II, III, & IV | Miramontez |

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for **San Diego Miramar College 2013-2019 Strategic Plan**

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| | progressing and will look at it again later today. McMahon also states that there are two more meetings after today to approve if they can't come to a consensus later today. Hsieh says management will accept the way it is with the understanding there will be continuance change. When changes come they will read it again. Allen says the Classified Senate has questions on format. The committee has asked for all feedback by their next meeting which could be Sept. 29. Hsieh asks that all groups be back with final approval by Oct. 4 CEC meeting. | | | |
| 2 | Implementation of Cultural & Ethnic Diversity Plan (attachment) McMahon states that this item is coming back next week 9/27. Hsieh states that management sent forth their comments to DIEC. | 3 | I, III, & IV | Hsieh, Hubbard, & Patacsil |
| 3 | Performing Arts Center Capital Campaign: Ascione says there is no new information to report. | 1 & 2 | II & III | Ascione |

G. Place Holders

| # | Item | *Strategic Goals | Accreditation Standard | Initiator |
|---|---|------------------|------------------------|-------------------------|
| 1 | Status of Updating Program Information on College Website: Ramsey reports that Student Services is working hard to update their materials. Ramsey expects this to be completed this week as the deadline was last Friday. Hopkins reports that Instruction Services is moving along to finish this project. The Deans are providing Hopkins with names of the faculty who can have editing rights. Ramsey states a virtual tour of the campus will be added to the website by spring. | 1 & 2 | I, II, & III | Hopkins, Ramsey, & Bell |
| 2 | Status Report on Progress of Faculty Online Teaching Certification: Hopkins reports that the IEPI plan was presented to Academic Affairs last Wednesday. There were concerns over compensation to faculty who take part in the training. Logistics will be figured out at a later date. The sooner the money is funded the sooner the process will start. | 1 & 2 | II | Hsieh & Hopkins |

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahon** reports that the second meeting is today. All the Academic Senate presidents got together with VC Stephanie Bulger last Friday to discuss Open Educational Resources.
- Classified Senate: **Allen** reports they are working on getting their folks on college governance committees. There was discussion on bullying on campus. They discussed accreditation self-study.
- Associated Student Council: **Maran** reports that orientation was on Sept. 9. This group is now to be known as Associated Student Government. The first official meeting was last week and produced a tentative fall calendar of events. Fall Fest will be October 26-27. President **Romero** is working to assign students to committees. **Murphy** wants to see bi-laws on website for accreditation purposes.
- District Governance Council: **McMahon** reports that the next meeting is 9/21.
- District Strategic Planning Committee: **McMahon** reports that the next meeting Sept. 29.
- Budget Planning and Development Council: **McMahon** reports that the next meeting is Oct. 5
- College Governance Committee: **McMahon** reports that the next meeting is 9/27 at 2:30pm.

I. Announcements: None

J. Adjourn: 2:27 p.m.

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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