

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, October 4, 2016 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Hubbard (absent), Allen (absent), & Romero (absent)

Attendees: Ornelas, Jacobson, Ascione (absent), & Miramontez

Meeting called to order at 1:30pm

- A. **Approval of the Agenda:** Bell approves the agenda, Hsieh seconds, motion passes.
- B. **Approval of Previous Minutes:** Hsieh approves the agenda, Bell seconds, motion passes.
- C. **Guests/Introductions:** Laura Murphy, Sam Shoostary, Ricky Marin
- D. **Updates from the Chancellor's Cabinet:** There was no Chancellor's Cabinet for the week of 10/3/16.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Update on SSSP & Student Equity Advisory Group: Ramsey reports that he is looking into expanding this advisory group, and at this point, Ramsey has had contact with many of the constituents that he would like to see added to the group. The make-up of the advisory group will be: 5 managers, up to 11 faculty, 5 classified employees and 1 student representative. These are just recommendations. Hsieh would like a status update from Ramsey on the state's feedback as it relates to Miramar's Student Equity Plan. The College's response to the state is due back this winter.	1 & 3	II	Ramsey
2	SSSP-SEP-BSI Integration for 17/18 Plan (attachment) Hsieh shows communication attachment received from the State Chancellor's office. This attachment has already been forwarded to those involved. Ramsey reports on the status and states that he has not yet moved on it, however there was an initial discussion in basic skills committee on Oct. 3. Ramsey's plan is to pull all the key players together for a discussion on how to proceed from a campus level. Ramsey also discussed in a meeting with regional CSSFO's if a partnership can be forged with instructional services so the region can provide leadership in defining what this will mean to the region. Hsieh says the Miramar College integrated planning framework is in place and that the College should be ahead of the game on this item.	1 & 3	II	Hsieh

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Accreditation – Update on 2016 Self-Study: Miramontez reports that the district will do a fact check on the standards and get back to the College. A full draft of the report that will go to the Board sub-committee is currently being prepared. This is due to Lynn Neault's office on Oct. 17. This will be a published draft. The College is on track to deliver 4 drafts for review by the Board sub-committee along with the president's during the first week of November. There will be a district accreditation meeting on Oct. 12 from 3p-5p. Miramontez reports that the managers, students, classified and academic senate have all approved the self-study draft. The Quality Focus Essay is currently being worked on and Murphy would like the CEC to provide feedback. Currently it is a 15-page document. Murphy says she can send the document to the CEC by Oct. 5.	1	I, II, III, & IV	Miramontez
2	Implementation of Cultural & Ethnic Diversity Plan (attachment) Hsieh asks Shoostary to take the CEC's feedback to the task force so they can look at the comments, provide response, and bring back to	3	I, III, & IV	Hsieh, Hubbard, & Patacsil

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

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	CEC for approval. There is a timing concern in that Standard 4b only has one sentence attributed to it in the accreditation report. This standard cannot be completed until a response is received from DICE. The one sentence will have to be removed from the report entirely if nothing is received from DICE after its meeting on 10/5/2016. So far management and faculty have provided their feedback.			
3	Performing Arts Center Capital Campaign: Hopkins states that there is no report.	1 & 2	II & III	Ascione

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Status of Updating Program Information on College Website: Hopkins reports that this is being updated and changes are being made each day.	1 & 2	I, II, & III	Hopkins, Ramsey, & Bell
2	Status Report on Progress of Faculty Online Teaching Certification: Hopkins reports that a team is being assembled with a department chair from each school that will come up with a process on what the expectations will be for faculty. The team should arrive at a conclusion in the next few weeks.	1 & 2	II	Hsieh & Hopkins
3	2/9/17 On-Campus Board Meeting Program: McMahan reports that she has reached out to Fred Garces and Andy Lowe and highlighting the Vernal Pools project maybe a bit premature due to construction concerns and its use for instructional purposes and community use. McMahan suggested the topic be changed to cover the College's current use of Open Educational Resources (OER). The College will go ahead with highlighting business program partnerships as the second presentation.	1	IV	Hsieh
4	Open Educational Resources (OER): McMahan reports that she has had a couple of meetings with Vice Chancellor Bulger to discuss this issue and Miramar College appears to have more OER up and running than Mesa, City and CE.	1 & 3	II	McMahan

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahan** reports that the next meeting is today.
- Classified Senate: **Shoostary** reports that there was a meeting last week and they approved the accreditation self-study draft.
- Associated Student Governance: **Marin** reports the ASG approved self-study draft at its last meeting. Club orientation is going on this week. Rock the Vote is Oct. 12-13 from 10a-2pm Fall Fest is Oct. 26-27 from 10a-2pm
- District Governance Council: **McMahan** reports that the last meeting was cancelled but the next meeting is Oct. 19.
- District Strategic Planning Committee: **Miramontez** reports **Naomi Grisham** and **Joyce Allen** attended the last meeting. They are working on the 2019-2021 strategic plan timeline. Final approve could come in the spring of 2017.
- Budget Planning and Development Council: **McMahan** reports that this month's meeting has been cancelled and the next one is Nov. 2.
- College Governance Committee: **McMahan** reports that they are working on schedule to allow for 2 meetings a month instead of 1. **Bell** asked if the College is still waiting on the participatory governance assessment tool. **McMahan** answered "yes" and McMahan will present the finalized survey at the 10/11/2016 CGC meeting for acceptance. **Hsieh** reported that CGC had agreed to (1) conduct an Orientation session with the chairs and co-chairs who missed the training workshop on 9/9/2016; (2) to have the participatory governance committees complete the survey using 15/16 information and send the recommendations to CGC before the end of the fall semester; (3). To analyze the recommendation and come up with strategies and an action plan for improving the governance process in spring, 2017 ; (4) to implement the strategies and action plan in fall 2017 (see attached CGC agenda)..

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I. Announcements: Hsieh states she heard that the district has attempted to align its strategic planning timeline with the colleges. This needs to be brought up at the next District Strategic Planning Committee meeting so that this will not continue to be a constant accreditation question.

J. Adjourn: 2:24pm

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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