

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, April 4, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen, & Marin (absent)

Attendees: Beitey, Jacobson, Ascione, & Miramontez

Meeting called to order at 1:30 p.m.

- A. Approval of the Agenda:** Bell approves agenda, Ramsey seconds, motion passes.
- B. Approval of Previous Minutes:** Bell approves agenda, Hsieh seconds, motion passes.
- C. Guests/Introductions:** Melanie Stuart (VP of ASG) sitting in for Ricardo Marin
- D. Updates from the Chancellor’s Cabinet:** Hsieh reports on enrollment. Miramar College is below the FTES target by -0.9%. Target is 9,337 and the College’s current total is 9,250.7. Hsieh reminded the cabinet that the public safety enrollment numbers are trending down and won’t be moving upwards anytime soon. Plus, the district moved 230 FTES from ‘16/’17 back to ‘15/’16. The main campus is doing very well, but public safety is not. None of the colleges within the district have received their accreditation draft report as of this meeting. The district has hired a development coordinator to raise funds for the San Diego Promise. Ten people, mostly staff, showed up to listen to the March 24 Immigration workshop held on campus. The district will now prepare an FAQ on immigration issues and send the DL. The district wants the colleges to begin addressing all the accreditation action items/recommendations. This will be a standing agenda item for CEC, Dean’s Council, Management monthly meeting and President’s cabinet. Hsieh wants to keep track of the progress being made to ensure the College is on target. The new Statewide Chancellor was in town to meet with the CEO’s on April 3. The focus was on funding issues (i.e. Promise Programs) and baccalaureate degrees. The College has 2 items on the April 13 board meeting: Professor LeBrande’s \$500.00 native plants grant and \$10,000.00 Cal Works grant to student services. On April 18 there is a joint board meeting between SDCCD and SDUSD and there is no items directly relating to Miramar College.
- E. New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Fall Convocation: Hsieh asks for topic ideas for the August 19 Fall Convocation. Miramontez floats the idea of showing off the new website launch. This will not be lengthy. Hsieh says that we should have the accreditation report by then and perhaps we do a recap and where we are going moving forward. Hopkins is interested in a professional development activity and tie in SLO’s. After discussions this activity will be scheduled on Friday, August 19, 2017.	1	I & II	Hsieh

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	College-wide Alignment & State 2017-2019 Integrated Plan (Due 12/1/17): Miramontez reports that there was a meeting on March 20. There is another meeting on April 10. Hsieh states that a tool was sent to all the alignment members. The VPI, VPSS, associate dean, and BSI two faculty co-chairs will meet to complete the document and share with the taskforce on Friday, April 7, 2017.	1	I & II	Miramontez & Zhang
2	Accreditation Follow Up on Improvements: Miramontez reports that there are two approaches occurring right now. First, the actual recommendations received and the VP’s are working on a grid as to how to address the recommendations. Secondly, what came up in the College’s Quality Focus Essay action items. When the visiting team was here they requested a status update that was brought to PIEC before spring break. PIEC looked at it and it will go back to PIEC next week. PIEC is keeping tabs on those QFE	1	I, II, III, & IV	Miramontez & Murphy

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

	items.			
3	Professional Development Taskforce Update: McMahon reports that they are yet to have a second meeting. The Academic Senate Exec has developed some ideas that will shared with the Academic Senate later today. One of the key things is how a committee aligns with the college mission, strategic plan and integrative planning.	1	I	McMahon

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Progress On Activities Focused on Increasing Faculty Use of OER: McMahon reports that David Ogul from the district PR department has reached out to her for an interview on this topic. A feature story in WE is upcoming later this year.	1 & 3	II	McMahon
2	Performing Arts Center Capital Campaign – Proposed Instructional Program Plan: Ascione reports that his staff is identifying who will be teaching a gospel course. They have looked into City College’s course which is now deactivated. Joyce Allen is lending a hand.	1, 2, 3, & 4	II & III	Ascione
3	Report on Implementation of Cultural & Ethnic Diversity Plan (Report in April 2017 & November 2017): No report	3	I, III, & IV	Hubbard & Arancibia

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- Academic Senate: **McMahon** reports that the 4th meeting of the semester is later today. They will discuss professional development and program continuance viability and accreditation.
- Classified Senate: **Hubbard** reports that the committee meets Thursday and they will discuss election results and funding for the Classified retreat.
- Associated Student Government: **Stuart reports in place of Marin. Stuart** reports that they are preparing for the ASG general election in April and this Friday they will discuss the resolutions that were agreed upon at the general assembly. Two members of the ASG will attend the general assembly (Marin and Stuart. **Hsieh** thanks the ASG for their contribution to Invest in Success.
- District Governance Council: **McMahon** reports that the next meeting is April 5.
- District Strategic Planning Committee: **McMahon** reports that there is no new date for their next meeting.
- Budget Planning and Development Council: **Bell** reports that the next meeting is April 5 at 1:30pm. The Academic Senate Presidents will attend and there will be a discussion on alternate funding options for FTES allocations.
- College Governance Committee: **Murphy** reports the next meeting is April 11.

I. Announcements: Dan Igou will lead Civility training for flex credit. Dealing with conflict will be the topic. Training will be on April 14. There will be an assessment tool training on April 14 in M-105.

J. Adjourn: 2:19 p.m.

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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#	Accreditation Recommendations for Improvement	Strategic Goals	Accreditation Standard/QFE	Initiator/Lead
1.	Engage administrative, instructional, and student services divisions in program review to address how well program missions align with the College mission.	1	I	VPs
2.	Analyze learning outcomes assessment results by the meaningful disaggregation of data by subpopulations of students, instructional tutorial delivery methods.	1	II	VPs
3.	Develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.	1	IV	VPs
4.	Identify and regularly assess learning outcomes for all courses.	1	II	VPs
5.	Publish a two-year course sequence in the course catalog.	1	II	VPs
6.	Improve assessment for all student and academic support services and implement assessment tools in addition to the three-year student feedback survey that the College currently uses.	1,2, & 3	I	VPs
7.	Align its plans for technology support staffing needs with its capital improvement projects.	1 & 2	III	VPs
8.	Follow through on its actionable improvement plans and action projects to better assess its shared governance procedures.	1	II & IV	VPs

San Diego Community College District
2016/17 Outlook
FTES Compared to Targets (Resident Only)
As of April 1, 2017

1538
 235

 1303

	Summer 2016		Inter-session			Summer 2017			2016-17 Total	2016-17 Target	Difference Projected vs. 2016-17 Target
	Summer 1 Claim in 2015/16	Summer 2 Claim in 2016/17	Fall 2016	2017	Spring 2017	Summer 1 Claim in 2016/17	Summer 2 Claim in 2016/17	Summer 2 Claim in 2017/18*			
City/ECC											
Credit	1,128.3	111.1	4,684.1	116.7	4,576.1	1,128.3	0.0	111.1	10,616.2	10,866.4	
Non-Credit	0	5.6	31.0	0.0	28.4	0	0.0	5.6	65.0	63.6	
Total	1,128.3	116.6	4,715.2	116.7	4,604.5	1,128.3	0.0	116.6	10,681.2	10,930.0	-248.8 -2.3%
Mesa											
Credit	1,433.1	175.1	6,830.0	293.9	6,665.7	1,738.1	0.0	175.1	15,702.8	15,695.0	
Non-Credit	0	0.0	0	0.0	0	0	0.0	0.0	0.0	0.0	
Total	1,433.1	175.1	6,830.0	293.9	6,665.7	1,738.1	0.0	175.1	15,702.8	15,695.0	7.8 0.0%
Miramar											
Credit	762.8	80.2	3,354.6	159.8	3,464.8	948.8	0.0	80.2	8,008.1	7,778.5	
Academy	20.5	79.5	217.6	0.0	361.3	20.5	0.0	79.5	678.9	754.2	
In-Service	248.8	25.0	139.3	5.8	124.8	248.8	0.0	25.0	543.7	783.8	
Non-Credit	0	1.3	9.0	0.0	9.7	0	0.0	1.3	20.1	20.5	
Total	1,032.0	186.0	3,720.4	165.6	3,960.5	1,218.0	0.0	186.0	9,250.7	9,337.0	-86.3 -0.9%
College Total	3,593.4	477.7	15,265.6	576.2	15,230.7	4,084.4	0.0	477.7	35,634.7	35,962.0	-327.3 -0.9%
College Total w/ F-Factor									35,676.3	35,962.0	-285.6 -0.8%
Continuing Ed											
Regular	110.2	209.6	758.5	0.0	725.2	110.2	0.0	209.6	1,803.5	1,870.1	-66.6 -3.6%
CDCP	380.8	744.4	2,748.6	0.0	2,529.7	380.8	0.0	744.4	6,403.5	6,607.9	-204.4 -3.1%
Total	490.9	953.9	3,507.2	0.0	3,254.9	490.9	0.0	953.9	8,206.9	8,478.0	-271.1 -3.2%
Total w/ F-Factor									8,375.4	8,478.0	-102.6 -1.2%
Credit Total	3,593.4	470.9	15,225.5	576.2	15,192.6	4,084.4	0.0	470.9	35,549.6	35,877.9	-328.3 -0.9%
Non-Credit											
Regular (w/ College NC)	110.2	216.5	798.6	0.0	763.3	110.2	0.0	216.5	1,888.5	1,954.1	-65.6 -3.4%
CDCP	380.8	744.4	2,748.6	0.0	2,529.7	380.8	0.0	744.4	6,403.5	6,607.9	-204.4 -3.1%
Total	490.9	960.8	3,547.2	0.0	3,293.0	490.9	0.0	100.0	8,292.0	8,562.0	-270.0 -3.2%
District Total	4,084.3	1,431.7	18,772.8	576.2	18,485.6	4,575.3	0.0	1,431.7	43,841.6	44,440.0	-598.4 -1.3%
District Total w/ F-Factor									44,051.7	44,440.0	-388.2 -0.9%

Cancellation of classes

Source: SDCCD Information System

Estimated Funded Cap **44,000.0** **51.7** **0.1%** ?
Base **43,286.0** **765.7** **1.8%**

1. Credit Colleges - Summer 1 Claim in 2015/16 and Summer 2 Claim in 2016/17 are actuals. Fall 2016 are actuals. Intersession 2017 FTES are actuals. Spring 2017 FTES are projections based on Fall 2016 yields and spring sections. Summer 1 Claim in 2016/17, Summer 2 Claim in 2016/17, and Summer 2 Claim in 2017/18 are estimates.

2. In-Service/Academy - Summer 1 Claim in 2015/16 and Summer 2 Claim in 2016/17 are actuals. Fall 2016 FTES are actuals. Intersession 2017 FTES are actuals. Spring 2017 FTES are estimates based on Spring 2016 actuals. It is assumed that the year-long in-services classes will end on or before June 30, 2017 and be claimed in Summer 1 Claim 2016/17. 230 In-Service/Academy FTES planned for 2016/17 were claimed in 2015/16. 230 FTES moved from Miramar College's In-Service/Academy target and redistributed to the credit total as of February 18, 2017. F-Factor is included in college targets.

3. Continuing Education - Summer 1 Claim in 2015/16 and Summer 2 Claim in 2016/17 are actuals. Fall 2016 are actuals. Spring 2017 FTES are estimates based on Spring 2016. Summer 1 Claim in 2016/17, Summer 2 Claim in 2016/17, and Summer 2 Claim in 2017/18 are estimates.

4. Summer 1 classes end on or before June 30; Summer 2 class census dates fall on or before June 30.

*FTES must be claimed in 2017/18 due to end dates.

5. Summer Augmentation - Additional FTES were added to Mesa and Miramar College (305 and 186, respectively) as of March 7, 2017 for Summer 1 Claim in 2016/17.

Targets are as of August 2016 Chancellor's Cabinet



Tuesday, April 18, 2017
5:00 P.M.

Educational Cultural Complex (ECC)
Performing Arts Theatre
4343 Ocean View Blvd,
San Diego, CA 92113

**SPECIAL JOINT MEETING OF THE
SAN DIEGO COMMUNITY COLLEGE DISTRICT AND THE
SAN DIEGO UNIFIED SCHOOL DISTRICT BOARDS**

A. SPECIAL JOINT MEETING:

1. **CALL TO ORDER** by San Diego Community College District (SDCCD) Board President Maria Nieto Senour and San Diego Unified School District (SDUSD) Board President Richard Barrera
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT ON AGENDA ITEMS**

B. FACILITATOR REMARKS – Dr. Joseph F. Johnson, Jr., Dean, College of Education, San Diego State University

C. OPENING REMARKS by SDCCD Chancellor Constance Carroll and SD Unified Superintendent Cindy Marten

D. STATUS REPORT ON JOINT GOALS:

1. College and Career Access Pathways Act (CCAP) Partnership Agreements (Dual Enrollment) *(Neaut x Hibling)*
 - a. Student Spotlight: Morse HS students taking City and Mesa courses
 - b. Enrollment
 - c. Student Outcomes/Metrics
 - d. Pathway to Health Information Management Baccalaureate Degree *(MESA & AA)*
2. San Diego Promise Update: 2017-2018 Cohort *(Bulque)*
3. Career Technical Education Update *Prep*
 - a. Student Spotlight: Lincoln HS Fire Technology and Legal Practices Programs *(Love)*
 - b. Metrics *(Bulque)*
 - c. Investment in CTE *(Bulque)* *Miyama - Faculty serve on the advisory committee*

E. SUPPORT FOR ALL STUDENTS: NEW INITIATIVES FOR 2017-18

- a. Immigration Efforts
 - b. Collaborative Outreach and Engagement
 - c. Teacher Pipeline *(Tom x ??)*
Future Educator Pipeline
- interfau with*
{ Program Aliquot
Market
make the pathway
more visible through
marketing.

F. JOINT LEGISLATIVE EFFORTS

1. SB 850 Successor Bill (SDCCD) *SB 769* *Balwanti design Pilot → audit*
2. State-Funded Promise Program (Both) *AB 19*
3. Local Control Funding Formula (SD Unified)
4. Prop 51 Authorization for Construction Facilities (SD Unified)
5. Legislative ~~Carve-out~~ to Increase Income Eligibility Level for Early Childhood Education (SD Unified)
summary
6. planning emphasis 2017-2018

G. ADJOURNMENT *of planning goals*

DRAFT