

COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, April 18, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

Members: Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard (absent), Allen, & Marin

Attendees: Beitey, Jacobson, Ascione, & Miramontez

Meeting called to order at 1:30pm

- A. **Approval of the Agenda:** Hsieh motions to approve agenda, Bell seconds. Motion passes.
- B. **Approval of Previous Minutes:** Bell approves the minutes, Hsieh seconds. Motion passes.
- C. **Guests/Introductions:** Adrian Arancibia
- D. **Updates from the Chancellor's Cabinet:** No report
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	College Logo on Publications & Branding: Quis shows the approved academic college logo that appears in all publications and marketing materials that come through the PIO office. Quis states there is also a separate logo used by athletics and on clothing sold at the bookstore. The PIO office does not use that logo.	1	III	Quis
2	Special CEC Meeting on 5/9/17: Hsieh asks if everyone can tentatively hold May 16 as a possible date to hold one final CEC meeting of the spring semester if it is needed. The CEC all said yes.	1	I & IV	Hsieh

F. Old Business

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Report on Implementation of Cultural & Ethnic Diversity Plan (Report in April 2017 & November 2017) Arancibia presents the plan (see attachment). The plan details 5 goals which can be viewed by clicking on the "see attachment" link. Arancibia says he has been approached by the ACLU to visit campus and meet with students worried about immigration issues. He is hoping the ACLU can come in sometime during the fall to educate students about their rights. Jacobson stresses that any outside vendor needs to be cleared through her office before coming on campus. Vendors also need to be invited to come to campus, if not, the College is opening itself to trouble whereby any organization can just show up and access the campus and its students. There is a civic center fee that outside organizations must pay to come on campus. Hsieh requests DIEC to follow through on two items: this document/plan be emailed out to the College DL and by working with the research office, a tool for measuring the success/attendance of these events needs to be put in place.	3	I, III, & IV	Hubbard & Arancibia
2	Fall 2017 Convocation Program: Miramontez proposes that in the addition to a web demo and the budget update, that the progress report on accreditation action items and follow up not lose its message of "student success" in the presentation. Miramontez wants to tie the recommendations into the College's framework. The theme would be "culture of action progress on institutional effectiveness". Ramsey and Allen would like to see a bit of interaction and fun take place during the convocation so the	1	I, II, III, & IV	Miramontez, Murphy, Bell, Ramsey, & Hopkins

*** San Diego Miramar College 2013 – 2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Please also see <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

	College does not lose its audience. PIEC will form a work group to follow up on the suggestion.			
3	Delinquent SLOs Outcome Assessment (due 4/27/17) Hopkins reports that delinquent courses are falling off the list however the music program, Filipino studies, exercise & sports sciences and paralegal are still outstanding. Originally there were 9 outstanding programs delinquent. 39 courses were outstanding, but we are now in the 20's according to Hopkins . The deadline for all the programs and courses to be in compliance is April 27, 2017. Friday, August 18 will be a day reserved for a day long workshop on SLO's.	1	II	Hopkins & Murphy
4	College-wide Alignment & State 2017-2019 Integrated Plan (Due 12/1/17) Miramontez reports that the next due date is Monday, April 24. Phase one should be completed that day.	1	I, II, & III	Miramontez
5	Progress on 8 Accreditation Recommendations (see attachments) Bell states that there is a division wide meeting tomorrow to discuss the alignment of unit missions with the college mission. Ramsey reports there is a meeting tomorrow to discuss issues. Hopkins states that these items are discussed at dean's council each week. Hsieh reports that there is one area that is a cross divisions and it academic support services student learning outcomes. Hsieh asks that Ascione work with Jackie Honda and with the VPI and VPSS to start working on that issue because the deadline is September.	1	I, II, III, & IV	Miramontez, Bell, Hopkins, Ramsey, McMahon, & Murphy
6	Professional Development Taskforce Update: McMahon shows the flow-chart for this taskforce and explains the goals and timeframe. CGC made a recommendation to examine professional development. The next step is back to college governance committee to start the approval process for the proposed changes. After that it will go back to constituency groups before coming back to CEC. McMahon is hoping to have this item back to CEC for approval in time for the final scheduled meeting on 5/2/17.	1	I	McMahon

G. Place Holders

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	Progress On Activities Focused on Increasing Faculty Use of OER: McMahon reports that she got a message from Stephanie Bulger to document the activities that the OER team has engaged in and submit a report by April 28. McMahon is working on that with the entire team. Jason Librande and Rochelle Mojica gave presentations on OER last week at distance education and Duane Short is making one at the curriculum institute in June. Hsieh states that per the Chancellor, she would like to see numbers.	1 & 3	II	McMahon
2	Performing Arts Center Capital Campaign – Proposed Instructional Program Plan: No report	1, 2, 3, & 4	II & III	Ascione
3	Revised Student Equity Plan: No report	1 & 3	II	Ramsey

H. Reports

(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).

- **Academic Senate: McMahon** reports that at the next meeting later today BRDS reallocation will be discussed along with professional development, they'll be elections held for the academic senate exec positions.
- **Classified Senate: Allen** reports that the next meeting has been rescheduled to April 27th.

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- **Associated Student Government: Marin** reports that at the next meeting on Friday, April 21 the resolutions for the general assembly conference in May will be discussed. ASG is also in the middle of their election cycle.
- **District Governance Council: McMahon** reports that the next meeting is April 26.
- **District Strategic Planning Committee: Miramontez** reports that he attended the last meeting and the committee went over various planning points for district strategic goals.
- **Budget Planning and Development Council: Bell** reports that the next meeting May 3rd.
- **College Governance Committee: McMahon** reports that the next meeting is April 25.

I. **Announcements: None**

J. **Adjourn: 2:33pm**

As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.

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