

Draft Minutes
Budget Resource and Development Subcommittee
Oct 18, 2019 10:30am to 12:00pm Room L-108

Meeting called to order at 10:35 a.m.

In attendance: Brett Bell (Co-Chair); Channing Booth; Michael Brown; Gene Choe(Co-Chair); Dawn Diskin; Adrian Gonzales; Kurt Hill; Paulette Hopkins; Max Moore; Laura Murphy Martin Walsh;

Absent: Joyce Allen; Denise Kapitzke;

Guests: Jesse Lopez; Arnice Neff; Sadayoshi Okumoto; Wai-Ling Rubic; Gail Warner; Linda Woods

Approval of Agenda and past meeting's Minutes

- The agenda was approved- (Brown, Diskin MSC)
- Minutes for the 10/04/19 meeting were approved (Booth, Gonzales MSC)

Old Business

- **No old business**

New Business

- BRDS 1st review of prioritized RFFs
 - All schools/ areas that submitted RFFs were on time
 - 104 total ranked items.
 - Items were displayed in spreadsheet, color coded by area, and ranked by dean/ manager priority.
 - \$1,084,486 in requests.
 - Spreadsheet was sent to Technology committee on Thursday. They will meet next Thursday, 10/24, to rank technology related items. This ranking will be inputted as a separate ranking column.
 - The spreadsheet will be sent out to BRDS members on Friday 10/25 for member ranking. Ranked spreadsheets will be due 10/30 by 5pm.
 - Bell scrolled through the spreadsheet and questions were sought for each line item.
 - Line item 7, 80 inch TV from Exercise science, did not have any explanation of scope of work or impact. Quote is an Amazon.com quote. Request that chairs follow up.
 - Line item 8, conference room technology upgrade for Academic Success Center, did not have a total. Bell looked at the quotes and entered a total of \$13,233.50. Will follow up with originator to confirm total.
 - Line item 12, equipment for Administration of Justice, had multiple equipment requests. It was suggested to contact the originator and have them select 1 item as their priority.
 - Line item 33, Lockdown browser for Allied Health Program, needed some follow-up regarding whether the district already has a license for a similar program.

- Discussion

- **Discussion**

Adjourned 12pm

Next meeting scheduled for Nov 1, 2019