

Draft Minutes
Budget Resource and Development Subcommittee
April 19, 2019 10:30am to 12:00pm Room L-108

Meeting called to order at 10:31 a.m.

In attendance: Joyce Allen; Brett Bell (Co-Chair); Michael Brown; David Buser; Gene Choe (Co-Chair); Dawn Diskin; Adrian Gonzales; Paulette Hopkins (Jesse Lopez proxy); Denise Kapitzke;
Absent: Monica Demcho; Rodrigo Gomez; Kurt Hill; Laura Murphy; Martin Walsh;
Guests:

Approval of Agenda and past meeting's Minutes

- The agenda was approved- (Allen, Diskin MSC)
- Minutes for the 04/05/19 meeting were approved (Buser, Lopez MSC, Gonzales abstained)

Old Business

- **Budget reductions for current fiscal year**
 - Bell- The Chancellor's cabinet had identified budget reductions. These reductions are due to several factors:
 - District added more sections to generate more FTES, however the number of students served was less than expected.
 - PERS and STRS contributions are higher
 - The cost of campus solutions is higher than originally budgeted for.
 - Miramar college is responsible for saving 14.75% of the district cuts, which totals \$1.3 million.
 - District is working hard to ensure that these budget cuts do not cause any layoffs of employees. Currently, there are strategies in place to delay the filling of new positions until the next fiscal year.
 - Bell stated that this does not mean there is no more funding available. Critical needed items will be reviewed by deans and managers and all will be done to accommodate those needs.

New Business

- **BRDS 2019-20 funding review**
 - Bell presented slides of BRDS funds for 2019-20
 - BRDS RFF funds from 2018-19 were \$55,556. 2019-2020 estimated at \$69,933.
 - Fitness center at \$20,202. 2019-2020 estimated at \$25,430.
 - Staff development at \$5,051. 2019-2020 estimated at \$6,358
 - All of these totals are estimates only that mainly show revenues. The totals are expected to go down once all expenses are calculated in.
 - PPIS funding estimate
 - PPIS total= \$100,580 for 2019-2020
 - Technology= \$75,435
 - Library= \$15,087
 - AV= \$10,058+\$50,000 = \$60,058

- PPIS + one time discretionary= \$150,580
 - Diskin asked about how contract faculty gets new computers. Bell stated that there were little to no computer roll-downs this year due to no new computers purchased. The PPIS budget was reduced by a significant amount this year. It was recommended to contact Kurt Hill or Todd Williams to see if replacement computers are available.
- **2019-2020 budget update**
 - We received a preliminary budget from Vice Chancellor Dowd. This preliminary budget is not set, pending the release of the Governor's May revision. Chancellor's cabinet will then review FTES targets for 2019-2020.
 - Current preliminary budget is based on 40,004 FTES, which is equal to this year's target.
 - Base Allocation: \$192,405,024- FTES
 - Supplemental Allocation: \$45,017,215-AB540, Cal Promise, Pell awards
 - Success Allocation: \$23,382,480- SCFF funding
 - Total earned revenue: \$260,804,719
 - State revenue available: \$247,623,451
 - Hold harmless revenue: \$252,718,089- Vice Chancellor is basing the allocation on this number.
- **Discussion**
 - Channing Booth sent BRDS a thank you card. His department received all of the RFF allocated items to get his music studio back up and running. This means that students can now receive their certifications.

Adjourned

Next meeting scheduled for May 3, 2019