

Draft Minutes
Budget Resource and Development Subcommittee
May 5, 2017 10:30am to 12:30pm Room L-108

Meeting called to order at 10:48a.m.

In attendance: Brett Bell (Co-Chair); David Buser; Gene Choe(Co-Chair); Paulette Hopkins; Denise Kapitzke; Gerald Ramsey; Sean Young
Absent: Kurt Hill; Marie McMahon; Joyce Allen; Dawn Diskin; Gary Smith; Martin Walsh;
Guests:

Approval of Agenda and past meeting's Minutes

- The agenda was approved (Ramsey, Young MSC)
- Minutes for the 04/21/17 meeting were approved (Buser, Ramsey MSC)

Old Business

- Report on A/V standard
 - Choe reported on meeting with Technology Committee. Choe asked Technology committee about the classroom A/V standards. Glenn Magpuri stated that the campus followed the district standards for classroom A/V.
 - Magpuri also stated that the classrooms that need full upgrades need a new style projector. The old 4:3 aspect ratio projectors is old technology and the new standard is 16:9. This digital standard will now need a new screen, cabling, and podium for the switching boxes. The podiums are required to meet the ADA requirements.
 - Bell stated that not all podiums need to be ADA compliant. The campus keeps an ADA podium on hand to be switched out with a classroom that needs one.
 - Bell recommended a meeting with Dean Miramontez, Kurt Hill, and Glenn Magpuri to determine if 4:3 projectors can still be purchased and installed with a warranty.
- Update on status of SWP funds for tech refresh
 - Bell met with Dean Miramontez to discuss a 5% reduction to each Technology refresh and library funds. This 10% savings would be used to fund campus A/V needs for the 2017-2018 school year.
 - Bell also discussed the shifting of \$72,000 of Strong Workforce Program funds into technology refresh in order to offset this same amount of IELM funds for this year. These IELM funds will then be used for campus A/V needs.
 - Bell also reported that there were approximately \$9,000 of unspent IELM funds (later clarified as Lottery funds).
 - The committee decided to continue down the list of prioritized ranked items from the RFF process and continue to spend the funds until they were exhausted. Any funds that could not be spent would be reallocated to A/V.

New Business

- None
- Discussion

Meeting was adjourned at 11:20a.m.