

MINUTES
Budget and Resource Development Subcommittee

Nov. 4th 2011, 10:30 am – 12:00 pm

Called to order: 10:35 am

In attendance: Buran Haidar (Chair), Brett Bell, , Martin Walsh, Sadayoshi Okumoto, Adrian Arancibia, Denise Kapitzke, Kurt Hill, Carol Reagan, Steve Volin.

Absent: Randy Barnes, David Navarro, Mark Hertica, Gene Choe

Guests: Lynne Ornelas, Diep Vu, Emily Manalastas, Le Dam, Tien Nguyen,

A. Approval of Agenda & Previous Minutes:

- The agenda and the minutes of the Oct. 7, 2011 meeting were approved.

B. Reports:

- None

C. Old Business:

- None

D. New Business:

- RFF Originators- Several guests represented their departments and schools, explained the needs, and responded to the committee's questions about impact on instruction (number of sections served) or campus-wide. They included: Lynne Ornelas: Dean/ BTCWI, Diep Vu: Instructional Lab Technician/Chemistry, Emily Manalastas: Instructional Lab Technician/Biology, Steve Volin: Instructional Lab Technician/Physics, Kurt Hill: Supervisor/ Instructional Computing Services.

B. Haidar informed the committee about intent to map the need for the requested items to the Strategic Plan Goals and strategies, and the anticipated receipt of updated RFFs from the School of Library and Technology before the next BRDS scheduled meeting.

The committee identified the technology requests to be forwarded to the Technology Committee for prioritization.

- Pre-Sorting of Fall 2011 requests for Funding (tentative)- item postponed to the next meeting

E. Announcements:

- Next meeting is scheduled for Nov. 18th, 2011 at 10:30am-12:00 pm, S5-104

F. Adjourned: 11:55 am