

**MINUTES**  
**Budget and Resource Development Subcommittee**

Nov. 18<sup>th</sup> 2011, 10:30 am – 12:00 pm

**Called to order:** 10:34 am

**In attendance:** Buran Haidar (Chair), Brett Bell, , Martin Walsh, Sadayoshi Okumoto, Gene Choe, Denise Kapitzke, Kurt Hill, Steve Volin.

**Absent:** Randy Barnes, David Navarro, Mark Hertica, Adrian Arancibia, Carol Reagan

**A. Approval of Agenda & Previous Minutes:**

- The agenda and the minutes of the Nov. 4, 2011 meeting were approved.

**B. Reports:**

- None

**C. Old Business:**

- Review of the updated list of submitted RFFs. The committee reviewed all the requested items and identified those items: a) that have safety implication, b) that involve technology items of critical nature with campus-wide impact, c) for which continuous funding is needed, and d) for which other funding sources have already been identified. The committee also finalized the impact of the requested items on an identified College-wide need and on the number of impacted sections.
- Sorting of Fall 2011 RFFs. Additional information will be sought regarding the collective prioritization of the BTCWI RFFs and mapping the need for the BTCWI and the MPES requested items to the Strategic Plan Goals and strategies. B. Haidar will forward the committee's request to the appropriate Deans and Department Chairs.

**D. New Business:**

- BRDS Input: Shared Governance Strengths/Weaknesses. Members evaluated the strengths and weaknesses of the committee in specific and the college governance model and process. B. Haidar will send a summary of the identified strengths and weaknesses to the members for further input before forwarding BRDS collective evaluation to the College Governance Committee.

**E. Announcements:**

- Next meeting is scheduled for Dec. 2<sup>nd</sup>, 2011 at 10:30am-12:00 pm, S5-104

**F. Adjourned:** 12:01 pm