

MINUTES
Budget and Resource Development Subcommittee

November 2, 2012, 10:30 am – 12:00 pm

S5-104

Called to order: 10:34 am

In attendance: Sadayoshi Okumoto (Chair), Brett Bell, Adrian Arancibia, David Navarro, Gene Choe, Martin Walsh, Denise Kapitzke, Joyce Allen, Steve Volin, Kurt Hill, Gerald Ramsey

Guest: Susan Schwarz, Linda Wood, Rod Porter, and Mark Dinger

A. Approval of Agenda & Previous Minutes:

-The agenda was approved.

-The minutes for the 9-21-12 and 10-5-12 meetings were not available at the time of the meeting, and their approvals were postponed until the next meeting on 12-7-12. K. Hill suggested that future minutes should be taken and written by an administrator secretary.

B. Reports:

None

C. Old Business:

None

D. New Business:

-The committee met with several of the Request for Funding (RFF) originators.

-RFF Originators- Several guests represented their departments and schools, they explained their needs, and they responded to the committee's questions. The speakers were, D. Navarro, B. Bell, G. Choe, R. Porter, S. Volin, S. Schwarz, A. Arancibia, K. Hill, and Mark Dinger.

-The committee voted and agreed to allow S. Schwarz's late request to add Projector Bulbs and two Projectors into the RFF list.

-The committee agreed that they had obtained enough information to make a final prioritized list during the meeting on December 7, 2012.

E. Announcements:

- Next meeting: December 7, 2012 at 10:30am-12:00 pm, S5-104

F. Adjourned: 11:49 am