

MINUTES
Budget and Resource Development Subcommittee

December 7, 2012, 10:30 am – 12:00 pm

S5-104

Called to order: 10:35 am

In attendance: Sadayoshi Okumoto (Chair), Buran Haidar (Past-Chair), Brett Bell, Jerry Buckley, David Navarro, Gene Choe, Denise Kapitzke, Joyce Allen, Steve Volin, Mark Hertica, and Daphne Figueroa

Guest: Dan Keyes

A. Approval of Agenda & Previous Minutes:

The current agenda was approved.

The minutes from the November 2, 2012 meeting were approved with one abstention.

B. Reports:

-None

C. Old Business:

-The minutes from the September 21, 2012 meeting were approved with one abstention.

-The minutes from the October 5, 2012 meeting were approved.

D. New Business:

-The committee had been informed that the Biology department's emergency request for funding for a broken MediaClave would not be included in the current Request for Funding (RFF).

-BRDS prioritized and voted to approve the current RFF to be sent to the Planning and Institutional Effectiveness (PIE) committee. The list is attached. The committee distributed \$66,967 based on:

1. Each department's number one prioritized items were included in the funded section. The order of the funded items in the list has no specific significance except for the last two items; B. Bell suggested that the funds for the "Additional bulbs for Classroom Projector replacement," at \$7000 and "additional projector" at \$6000 be cut in half, since those request came in after the RFF deadline. While the first two items on the list -- projector bulbs at \$3500 and projector at \$3000 -- will be funded, the funding for the last two items -- projector bulbs at \$3500 and projector at \$3000 -- will be adjusted should any price changes occur to the prioritized funded items.

2. While items such as the Lydia.com software licenses and the Laserjet ENT 600 M602N were not the number one priority items from their respective departments, those items were ranked 4 and 5 by the Technology Committee, and they were thus upgraded into the funded list.

3. Items that BRDS prioritized from 2 through 5 were further prioritized based on whether the items related to safety, accreditation, certificate, or other.

E. Announcements:

- B. Bell requested to schedule a budget update meeting sometime during the spring semester.

-Next meeting: to be determined.

F. Adjourned: 11:23 am

BRDS 2012-2013 RFF Prioritized List

Items	Safety	Accre	Certifi	Other	TotalCost	origin	chair	dept	tech c	BRDS	BRDS	Comments
Bulbs for Classroom Projector replacement	0	0	0	1	3500			1	1	1		Many bulbs at maximum life expectancy, alternaive sources
1 Projection Units	0	0	0	1	3000			1	2	1		Many projectors 8+ years old; classroom backup, alternaive sources
Kurzweil 1000 v.13 licenses (3) /2 items	0	0	0	1	2047.25	1	1	1	3	1		Can get by with 2 licenses; annual renewal
Walk Up Copier	0	0	0	1	7337.89			1	6	1		Replace current one in Repro
Server memory	0	1	1	1	5540	1	1	1	7	1		May be able to be funded thru LLRC FF&E budget
4 dissecting microscopes	0	0	0	0	2681.68			2		1		
1 Tier 3 Heavy Duty Diesel Engine	0	0	0	0	6055.55	1	1	1		1		Equipment to remove diesel engine for the latest heavy duty autos
2,500 lb. Capacity Power Train Lift	1	0	1	0	7612.5	1	1	1		1		A new lift for car engine and suspensions removal
Equipment for weight room	1	0	1	1	1200	1	1	1		1		Racks to organize weights in the weight room [3 items]
Nelson-Denny Reading Test, Forms G and H	0	0	0	0	1513.6	1	1	1		1		
Labquest Mini Data Collection Interface 8ea	0	0	0	0	1259.77	2	2	1		1		
Lynda.com licenses (5) at \$350 each	0	0	0	0	1750	2	2	2	4	1		Current licenses expired; annual renewal
Crumbless Model 2107 Alternator/Generator/Starter T	1	0	1	0	12909.67	1	1	1		1		
Laserjet ENT 600 M602N	0	0	0	1	1252.52			3	3	5	1	Network printer for Business Office
Mettler Toledo Precision Balance_Analytical Balance 2	0	0	0	1	3511	1	1	1		1		L. Woods requested at least one analytical balance
Additional bulbs for Classroom Projector replacement					3500					1		Funding for the next two items will be adusted based on
1 additional projector					3000					1		the \$66,967 in the BRDS unrestricted fund.
John Deere Gator TE Electric Utility Vehicle	1	0	0	1	12934.1			2	2	2	1	Safety issue with the throttle of the old machine
LYMPHATIC SYSTEM MODEL	0	0	0	0	1547.82	1	1	2		2	2	
6 Tier 3 Heavy Duty Diesel Engines	0	0	0	0	130300	2	2	2		3	1	
Dahle 20453 Shredder	1	0	0	1	8418.79			4	4	4	1	
Digital Radiation Monitor 3 ea	0	0	0	0	980.52	2		3		4	2	
Replacement Sensors and Wires/Adapters (12 Sensors	0	0	0	0	1519.33	2		3		4	3	
Lab Pro Interface	0	0	0	1	2789.49	2	2	3		4	4	
Aquarium Chiller (Aqua Euro USA Max Chill) and Exter	0	0	0	0	1116.23	2	2	3		4	5	
pH probes	0	0	0	1	1993.59	3	3	3		4	6	
Particulate Filters and associated tooling	0	0	0	0	16562.5	3	3	3		4	7	
Electrical in front of each building in front of Compass	1	1	0	0	10000					5	1	Actual cost unknown at the time of request
Heavy Duty Truck Wheel Dolly	1	0	0	0	217.88	4	4	4		5	2	

1. With the exception of the projector bulbs and projector, all items in the red font under the "Total Cost" column are expected to be funded from the \$66,967 unrestricted fund.
2. The Technology committee's prioritized rank is colored in the blue font.
3. The BRDS prioritized ranks are colored in the red font.
4. The BRDS prioritized ranks for the unfunded items are in the green font.