




SAN DIEGO COMMUNITY COLLEGE DISTRICT



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Applying for admission to San Diego City, Mesa or Miramar College is easy with a single online application and a 4 step admission process.

APPLICATION FOR ADMISSION

You can apply for Admission to San Diego City, Mesa, or Miramar Colleges at the Online Application website.

- [Start a New Application](#)
- [Resume An Existing Application](#)

All new students, or students who have not attended for one year, must file a new Application for Admission.

INTERNATIONAL STUDENTS

International Students have a different process for Admission. If you are an International Student, go to the [International Students](#) page for instructions.

ADMISSION REQUIREMENTS

You may apply for admission if any of the following apply to you...

- Have graduated from high school
- Have passed the California High School Proficiency Exam
- Did not graduate from high school, but have attained a Certificate of Completion
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Have passed the GED exam with an average score of 450 or higher.

- Did not graduate from high school, but are 18 years of age or older, or an emancipated minor (may be admitted under a provisional admission status)
- Are a high school student who has satisfied the concurrent enrollment admissions requirements (Go to the [High School Students page](#) for details.)
- Are an international student who has satisfied the international student admissions requirements (Go to the [International Students page](#) for details..)

All new students must file an [Application for Admission](#) online or in the Admissions Office.

Students who have not attended for one year must file a new Application for Admission.

Contact the Admissions Office on campus if you have any questions.

CITY COLLEGE Admissions Office 619-388-3475 Office A-112	MESA COLLEGE Admissions Office 619-388-2682 Office 14-102	MIRAMAR COLLEGE Admissions Office 619-388-7844 Office K-207
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STEPS FOR ADMISSION

Download the Quick Guide to Admission & Registration:

[Fall 2016 Quick Guide to Admission & Registration](#)

Step 1 – Apply for Admission

Apply By The Deadline

Apply by the semester deadline date to ensure you receive critical services in time for the start of the semester.

Visit the [Application page](#) for deadlines. Only ONE application is required to apply for City, Mesa and Miramar College.

Declare Your Major

You will be asked to select a major, or your intended area of study, from the list provided. Download the College Catalog for complete details on the programs available.

CITY COLLEGE 2016-2017 Catalog 2016-2017 Addendum	MESA COLLEGE 2016-2017 Catalog 2016-2017 Addendum	MIRAMAR COLLEGE 2016-2017 Catalog 2016-2017 Addendum
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[Go here to download previous year catalogs.](#)

If you don't know what your intended area of study will be at this time, you can select "Undecided" or "Undeclared." Be sure to schedule an appointment with a counselor to develop your educational plan.

Apply Now

To apply, go to the [Online Application for Admission](#) website and follow the instructions to [Start A New Application](#).

Receive A Confirmation And Your CSID

You'll receive an email confirmation that your application has been submitted. You'll receive another email within 48 hours which will provide your College Student Identification (CSID) Number.

NOTE: Be sure to keep this number in a secure location. It will be required to access your student records, access online services and to conduct all business with the college.

Step 2 – Request official transcripts

Transcripts are the official document of the student's academic work at a college or university.

Official Transcripts Are Required For The Following:

- To validate prerequisites completed
- To receive credit for courses completed at another institution
- To develop your Student Education Plan
- Students receiving financial aid or veterans benefits must have transcripts on file within one semester

Guidelines For Submitting Transcripts

- Students are responsible for requesting official transcripts from each institution attended.
- Official transcripts must be received in the original, sealed envelope from the college or university.
- Transcripts from foreign institutions are **not** required.
- Opened, faxed or emailed transcripts will not be considered official.
- Transcripts are only accepted within one year after issuance.

Transcripts should be submitted to the SDCCD office:

San Diego Community College District
Transcripts Department
3375 Camino Del Rio South, Suite 100
San Diego, CA 92108-3883

Submit A Request For Transcript Evaluation

Visit the Counseling Office to submit your request for Transcript Evaluation. You will be notified when the evaluation is complete. Allow up to 30 days.

CITY COLLEGE	MESA COLLEGE	MIRAMAR COLLEGE
Counseling Office	Counseling Office	Counseling Office
619-388-3540	619-388-2672	619-388-7840
Office A-110	Office I4-303	Office K-203
Counseling website	Counseling website	Counseling website

For more information go to the [SDCCD Evaluations](#) website.

Step 3 – Apply for Financial Aid

Financial Aid in the form of grants, scholarships, fee waivers, work study and student loans are available. Go to [Financial Aid](#) for details.

Start by completing the Free Application for Federal Student Aid (FAFSA) to determine eligibility for financial aid.

Step 4 – Student Success and Support Program (formerly Matriculation)

The goals of the Student Success and Support Program (SSSP) are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through admissions, orientation, assessment, educational planning with a counselor, and student follow-up.

Once you have completed your Application for Admission, you will need to register for an assessment and orientation appointment with the college you plan to attend. Visit the college website for specific instructions.

CITY COLLEGE	MESA COLLEGE	MIRAMAR COLLEGE
First Year Services Office	Testing Center	Assessment Office
619-388-3998	619-388-2718	619-388-7379
Office L-207	Office I4-201	Office C-303
First Year Services Website	Testing Center Website	Assessment Website

A. Orientation

New students should attend an orientation session before taking the assessment test and registering for classes at the college.

The orientation program provides important information to students about the programs and services available at the colleges, as well as strategies for student success. The orientation is usually divided into two parts – an online orientation information program and a one-on-one meeting with a counselor. Visit the college website for more information and to schedule your orientation sessions.

B. Assessment

Your success as a college student depends, to a large degree, on enrolling in courses that match your abilities and skills. Assessment includes testing, as well as other measures, and is intended to assist students in determining the best fit between your skills and class requirements. In order to ensure proper course selection, all new students should go through assessment and orientation unless they already possess an associate degree or higher.

Students are strongly urged to take the assessment tests seriously. Take advantage of preparatory workshops, refresher courses, practice exams and tutoring services prior to taking the assessment tests.

- English assessment tests may be retaken after 1 year.
- Math assessment tests may be retaken after 1 year. Students who want to retest in math earlier than 1 year must take a refresher session/workshop/course or advancement exam.

Past Educational Achievements in Mathematics or English

Students are exempt from the English and math placement tests if they have earned an Associate degree or higher, have completed English and math courses, or have received a qualifying score on an SAT, ACT, EPT, ELM or EAP test taken within the past two years. Students should bring or send official copies of their SAT, ACT, EPT, ELM or EAP test scores directly to the District Student Services office to determine readiness for English 101 or 105 and for courses with a Math 096 prerequisite. All tests must have been completed within the past 2 years.

Test	Minimum Score Required
SAT - ENGL	500
SAT - MATH	560
ACT - ENGL	22
ACT - MATH	23
EPT	151
ELM	50
EAP	English and/or Math College-Level Ready
	Conditionally College-Level Ready does NOT meet the criteria

EAP status can be determined using a CAASPP Student Score Report.

Overall CAASPP Score	EAP Status
Standard Exceeded	English and/or Math College-Level Ready
Standard Met	Conditionally College-Level Ready*

*Students with Conditionally-Ready status can obtain College-Ready status by taking an approved English and/or math course in high school and earn a grade of ‘C’ or better during their senior year.

High School English Courses:

- Expository Reading & Writing Course (ERWC)
- AP Literature/Composition
- Weighted Honors English
- IB English

High School Math Courses:

- Trigonometry
- Math Analysis
- Pre-Calculus or Calculus
- AP Calculus AB or BC
- AP Physics
- AP Statistics

A qualifying score from the College Board Advanced Placement English or Math Exam may be taken directly to the college Counseling office for consideration. Please refer to the College Catalog for AP exam score requirements.

Assessment Tests

There are three types of Assessment Tests offered at City, Mesa and Miramar colleges.

English Placement Test

This test is designed for native speakers of English. If English isn't your primary language, but you are very comfortable using English and use it most of the time, then the English Placement Test is the right one for you to take.

English Placement Test for Non-Native English Speakers (English for Speakers of Other Languages - ESOL)

The ESOL Program is designed to prepare students to read, write, speak and listen at a level that enables them to succeed in college courses. This test is appropriate if English is not your primary language, you are not very comfortable with English, or if you speak, read, and write your native language most of the time. The program consists of four levels and the student is assigned a level based on the results of his or her placement test.

Mathematics Placement Tests

There are two mathematics tests available – Algebra Readiness and Intermediate Algebra. The Algebra Readiness test will help you determine if you have the necessary skills to be successful in the algebra courses. The Intermediate Algebra test will help you determine if you are ready for transfer level mathematics courses. Choose the test that most closely matches the last mathematics

course you took.
[Choosing the Right Math: Fact Sheet](#)

Accuplacer

We use an online placement assessment test known as Accuplacer. Testing is generally done on a walk-in basis in the Assessment / Testing Center on campus. Some colleges may require appointments for testing. Contact the Assessment/Testing Office on campus for details.

Download the [Testing Tips for Taking ACCUPLACER Math and English Placement Tests](#) to find out what you need to know before taking the tests.

Understanding the Results of the Placement Tests

Depending on the tests you take, you will receive a skill level from 10 to 50 in one or more of the following:

- Reading (R)
- Writing (W)
- ESOL (English for Speakers of Other Languages) (L)
- Math (M)

Your test results will look something like this: R50, W30, L20, M40. Use the following tables to determine what classes you are eligible to take based on your skill level:

Reading (R)		Writing (W)	
Reading Skill Level	Eligible Courses	Writing Skill Level	Eligible Courses
R30	English 042 or 47a	W30	English 043 or 47a
R40	English 048	W40	English 049
R50 (and W50)	English 101 (Reading)	W50 (and R50)	English 101 (Writing)

ESOL (L)		Math (M)	
ESOL Skill Level	Eligible Courses	MathSkill Level	Eligible Courses
L19	ESOL 019	M10	Math 034a, 033
L20	ESOL 020, 021, 022	M20	Math 038
L30	ESOL 030, 031, 032	M30	Math 046, 047a, 092
L40 *	ESOL 040 or 045	M40	Math 084, 085, 096, 098
* At L40 skill level, you have the option to take the English test for native English speakers.		M50**	Math 104, 107, 116, 118, 210A
		** M50 is the minimum level of proficiency in math for baccalaureate transfer level courses.	

Course Sequence Charts

Review the Course Sequence Charts to determine the proper sequence of courses to take based on your assessment skill levels.

- [English Course Sequence Chart](#)
- [Math Course Sequence Chart](#)

C. Student Education Plan

An education plan is an important tool to assist students in successfully attaining their goals without wasted time and effort. Counseling and career planning services are available to help students make informed choices concerning the programs and courses available.

The education plan is an agreement which contains the official requirements for graduation and/or transfer. All official transcripts of prior college work must be on file and evaluated before an official education plan can be prepared. Transcripts from foreign institutions are not required.

Education plans outline a suggested pathway for a student to take based on their major, transfer plans or other pertinent objectives. These plans allow students to determine how long it will take to complete a program of study and to be sure that all program requirements can be met within a particular period of time. The student should review their education plan periodically with a counselor as goals or objectives change.

Career, interest and aptitudes assessments are available for students who wish to explore other options or who are undecided on their educational goal.

Step 5 – Register for Classes and Pay your Fees

Once you have completed the above steps you are ready to enroll in class. Go to the [Registration page](#) for information on how to proceed.

All mandatory fees must be paid by the deadline as stated in Reg-e or you will be dropped for non-payment, this includes the mandatory student health services fee for all students.

TUITION & FEES

The basic tuition and fees are as follows:

Required Fees

● Enrollment Fee (EFEE)	\$46 / unit	
● Non Resident Tuition	\$193 + EFEE / unit (\$198 per unit beginning Fall 2016)	
● Health Fee	\$19 / Fall & Spring	\$16 / Summer
● Student Representative Fee	\$1 / semester	

Optional Fees

● Parking (autos)	\$35.00 (\$20 if eligible for financial aid)
● Parking (motorcycles)	\$17.50
● Associated Student Body	\$8 / semester

For additional fees, details and exceptions see [Tuition & Fees](#).

RESIDENCY CLASSIFICATION

Residents of California are entitled to attend a community college by paying the community college enrollment fee. For complete details, go to [Tuition & Fees](#) and also refer to the [Class Schedule](#).

Nonresidents must pay the enrollment fee plus nonresident tuition. For complete details, go to [Tuition & Fees](#) and also refer to the [Class Schedule](#).

- To qualify as a California resident, you must verify physical presence in California and intent to become a resident one-year prior to the residency determination date (the day before classes begin for a new term).
- The one-year period begins when you are not only present in California, but also have demonstrated clear intent to become a resident of California.
- The burden of proof is on the student, to verify both physical presence in California and intent to make California your residence.

Download the [Student Residency Classification](#) document for the list of acceptable documents and other information necessary for establishing residency.

Contact the Admissions office on campus for additional information

CITY COLLEGE	MESA COLLEGE	MIRAMAR COLLEGE
Admissions Office	Admissions Office	Admissions Office
619-388-3475	619-388-2682	619-388-7844
Office A-112	Office I4-102	Office K-207

STUDENT GUIDE TO COLLEGE

The Student Guide to College provides the detailed information you need to know while attending college. It includes information on admissions, fees, registration, wait-lists, changing classes, grades, financial aid, parking permits, books, contact information, other resources and more.

Download the Student Guide:

[Fall 2016 Student Guide to College](#)

The guide does not replace the information found in the college catalog and schedule of classes. **Each student is responsible for knowing** the information provided in the college catalog and schedule of classes pertaining to student rights and responsibilities, instructional programs, enrollment, fees, transfers, degree requirements and the policies and procedures of the San Diego Community College District. You may download a copy of the [college catalog](#) or purchase a copy in the [bookstore](#).

ACADEMIC CALENDAR

The Academic Calendar includes key dates for applying for admission, registration, holidays, grade availability and

more.

[Fall 2016 Academic Calendar](#)

COLLEGE CATALOGS

CITY COLLEGE	MESA COLLEGE	MIRAMAR COLLEGE
2016-2017 Catalog	2016-2017 Catalog	2016-2017 Catalog
2016-2017 Addendum	2016-2017 Addendum	2016-2017 Addendum

[Go here to download previous year catalogs.](#)

CLASS SCHEDULES

Go here to view the class schedules for upcoming terms: [Online Class Schedule](#)

This online version of the Class Schedule displays new classes, cancellations, and changes after the printed schedule has been distributed. Students can search for classes by academic subject, time and day, or key words.

VETERANS & MILITARY

Priority Registration for Active Duty Military & Veterans

If you are currently in the military, or were discharged within the past fifteen years, you may be eligible for priority registration. A military ID card or DD 214 will be required for verification. Contact [Admissions](#) to find out if you qualify.

Go to the [Veterans & Military](#) page to see all the services and benefits available.

STUDENT SUPPORT

The colleges offer many services to help students succeed. Below are just a few of the services offered:

- **Counseling Services** - provides academic advising (occupational and transfer) and career and personal counseling
- **Learning Services** - provides high-quality academic tutoring to help students excel
- **Transfer Success Programs** - offers resource information about attending the four-year university of your choice
- **Disability Support Programs and Services (DSPS)** - offers access to a variety of specialized support services and assistive equipment to assist students with disabilities to more successfully participate in regular programs and activities
- **Interpreting Services** - provides communication access accommodations for deaf and hard-of-hearing students
- **Extended Opportunities Programs & Services (EOPS)** - provides State-funded student support services program for educationally disadvantaged students

For details on these and other services, go to [Student Support](#).